

	TRAVIS COUNTY ESD #5 MANCHACA FIRE RESCUE Department Memorandum	M2018-005
		Effective: 8/4/2018
	UPDATES TO SECURITY MEASURES	Expires:
		From: C. Barron

A recent situation and ongoing investigation has revealed some gaps in station security. It has come to the Department's attention that on at least two occasions, a member's closed and secure assigned locker was broken in to. While nothing has been confirmed to be stolen or missing, items were left in the lockers that suggested that a member of the organization committed the act. This raises grave concerns over the integrity and trust of our members and respect for personal boundaries, department property, as well as department rules and regulations.

When the building was initially designed, cameras were installed on the exterior of the building to enhance station security. The belief at the time was that we wanted to provide a degree of privacy within the crew spaces and there was an expectation that individual professionalism would be adequate to prevent wrongdoing when it came to members personal and issued effects. This approach has proven to be a disservice to our membership and we are taking steps to correct it.

We are currently researching upgrades to our security system and the addition of cameras to the dorm corridor, administrative building, classroom, truck room, and dayroom/kitchen area. Cameras will not be placed in the individual dorm rooms or in the bathroom facilities. We hope that these additions will help better the security of our member's possessions and their issued equipment. It is important to keep in mind that it is a serious offense to tamper with, damage, remove, or obscure any security camera or device. It is also a serious offense to access, view, tamper with, disconnect, or delete images or information relate to the Department's security systems. An offense in either of these areas can lead to disciplinary action up to and including termination.

We hope these measures will fill the gaps in our current security system and provide you with a more secure environment in the workplace.