



Task Book for the Position of:

## DRIVER/OPERATOR – BRUSH TRUCK

(DO-BT)

### TASK BOOK INITIATION

Trainee's Name: \_\_\_\_\_

Task Book Initiated By: \_\_\_\_\_

Date Initiated: \_\_\_\_\_

### TASK BOOK COMPLETION

I verify that the above named trainee has successfully demonstrated all tasks for the position of DO-BT according to the requirements listed in this task book. All tasks listed have been documented and initialed. The trainee has reached a state of competence to be able to operate independently at this position.

Final Evaluator's Signature: \_\_\_\_\_

Final Evaluator's Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date Completed: \_\_\_\_\_

### VERIFICATION OF QUALIFICATIONS

I verify that the above named trainee possesses a properly completed task book and has been evaluated by persons qualified at the position of DOBT and has met the requirements of this position.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: | Battalion Chief | Chief of Department | (circle one)

Date Cleared for Position: \_\_\_\_\_

This task book lists the competencies, behaviors, and tasks required for successful performance in the designated position. Trainees must be observed completing all tasks and show knowledge and competency in their performance during the completion of this task book.

Trainees are evaluated by an individual that is currently qualified in the position for which the trainee is being evaluated. The evaluator will document competent completion of a task by initialing and dating the given task. The trainee should ensure that the evaluator has also filled out the initial confirmation page on the last page of the task book. Competent completion of a task is defined as the trainee performing the task properly and in the appropriate context without prompting or guidance from the evaluator. The evaluator may order a task to be performed in certain conditions and then evaluate its proper execution, but the evaluator should not have to guide the trainee through a task. Completion of a task in a task book is an evaluation process, not a training process.

Evaluation and confirmation of the trainee’s performance may occur over the course of multiple incidents and shifts. Likewise, sign-off of tasks may involve multiple evaluators over the course of the task book completion period.

Each task has a code associated with it indicating the type of activity in which the task may be completed. The codes are:

CODES		DESCRIPTION
I	Incident	The task must be completed during an incident or while interacting with live conditions
D	Demonstration	The task must be completed by demonstrated the required skill in a controlled environment (i.e. apparatus check, formal evaluation, etc.)
S	Simulation	The task can be demonstrated through a simulated condition that requires interaction with actual systems used for that task (i.e. working with the pump, radio equipment, or tools on the apparatus during a drill or evolution)
A	Any	This task can be completed under any situation (Classroom discussion outside of initial training, simulation, actual incidents, daily job duties, etc.)
R	Rare Event	Rare events are those that have limited opportunities to evaluate performance in a real-world setting. Evaluators should determine through interview, demonstration, and/or simulation how the trainee would handle the task if they have not had the opportunity to deal with the task under actual conditions.

While tasks can be performed in any situation, they must be completed on the specific type of event for which they are coded. Tasks within the task book are numbered sequentially; however, the tasks do not need to be completed in sequential order.

The bullet points under each numbered task are examples or indicators of items or actions related to the task. The purpose of the bullets is to assist the evaluator in evaluating the trainee. The bullets are not all-inclusive. Evaluate and initial each task based only on the trainee’s mastery of the various aspects of the numbered tasks.

## Driver/Operator Qualification – Brush Truck

TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee shall locate and demonstrate the proper operation of equipment on the apparatus.</b>		
<b>1. Locates all powered equipment on the apparatus</b> <ul style="list-style-type: none"> <li>• Trainee immediately approaches the correct closed compartment and retrieves the requested powered equipment. <ul style="list-style-type: none"> <li>○ Items included in this evaluation include all small engine equipment and accessories (i.e. rescue tools to go with the power plant), battery operated tools and monitors/detectors, air powered devices, and similar equipment.</li> </ul> </li> </ul>	D S	
<b>2. Properly operates and shuts down all powered equipment</b> <ul style="list-style-type: none"> <li>• Trainee operates all equipment referenced above, understands their purpose, and properly prepares the equipment for storage and transport on the apparatus</li> </ul>	D S	
<b>3. Properly locates a minimum of 20 items on the apparatus (in addition to powered equipment) as requested by the evaluator</b> <ul style="list-style-type: none"> <li>• Trainee immediately approaches the correct closed compartment or storage location on the apparatus and retrieves the requested equipment without error.</li> <li>• The evaluator requests items from a variety of locations on the apparatus</li> </ul>	D	
<b>4. Properly identifies the function of items referenced above</b>	D	

TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee shall identify and operate the various controls and equipment in the cab</b>		
<b>1. Trainee identifies location and function of cab switches:</b> <ul style="list-style-type: none"> <li>• Master switch and sub switches</li> <li>• Scene lighting</li> <li>• Emergency lighting</li> <li>• Headlights</li> <li>• Windshield wipers</li> </ul>	D	

<p><b>2. Trainee shall demonstrate startup of apparatus and preparation for response:</b></p> <ul style="list-style-type: none"> <li>• Proper seat and mirror adjustment</li> <li>• Proper startup procedure</li> <li>• Seatbelt use / assurance that other riders are belted before moving the apparatus</li> <li>• Use of emergency lighting and siren(s)/ horn</li> </ul>	D S	
<p><b>3. Trainee shall demonstrate function of the mobile radio</b></p> <ul style="list-style-type: none"> <li>• Selecting the correct channel for a given response</li> <li>• Changing zones</li> <li>• Operating scan on/off</li> <li>• Identify emergency ID button and how to reset</li> </ul>	D S	

TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee shall demonstrate safe driving and handling practices for the apparatus type.</b>		
<p><b>1. The trainee demonstrates safe driving and handling practices over the course of a minimum of 10 road miles.</b></p> <ul style="list-style-type: none"> <li>• Continually scans the surroundings (ahead, behind, sides, side streets, intersections, etc.)</li> <li>• Keeps the apparatus centered in the traffic lane</li> <li>• Demonstrates proper speed for conditions</li> <li>• Demonstrates smooth braking and knowledge of proper braking distance</li> <li>• Navigates left and right turns with proper clearances and proper turning radius</li> <li>• Is observant of side and overhead clearance</li> <li>• Exhibits proper backing procedures with the use of a guide</li> <li>• Exhibits proper backing procedures for situations where a guide is not available</li> </ul>	A	
<p><b>2. Trainee explains the following terms and how they affect apparatus handling:</b></p> <ul style="list-style-type: none"> <li>• Center of gravity</li> <li>• Water tank slosh</li> <li>• Apparatus weight</li> <li>• Velocity (speed)</li> <li>• Explain how these factors combine to make brush trucks inherently unstable vehicles</li> </ul>	D	

<p><b>3. The trainee demonstrates safe driving and handling practices in an off-road environment.</b></p> <ul style="list-style-type: none"> <li>• Observes ground conditions to determine if ground can support apparatus</li> <li>• Properly engages 4x4 and utilizes 4x4 low for off-road operation and switches back to 2x4 for road use.</li> <li>• Explains the use of 4x4 high for road conditions such as ice</li> <li>• Continually scans the surroundings (ahead, behind, sides, for other vehicles and personnel on foot as well as terrain challenges and obstacles)</li> <li>• Watches for tire damage hazards (stumps, thrones, sharp rocks, metal/debris, etc.)</li> <li>• Properly traverses slopes by approaching at a right angle and avoids traveling slopes at a diagonal or parallel</li> </ul>	<b>A</b>	
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TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee properly engages and operates the pump.</b>		
<p><b>1. Properly engages the pump:</b></p> <ul style="list-style-type: none"> <li>• Utilizes cab controls to start pump</li> <li>• Utilizes rear controls to start pump</li> <li>• Utilizes pull cord to manually start pump</li> <li>• Recirculates water in proper ratio to prevent pump overheat and prevent pressure drop on system (overcirculation)</li> </ul>	<b>A</b>	
<p><b>2. Establishes pump operation</b></p> <ul style="list-style-type: none"> <li>• Establishes tank to pump supply</li> <li>• Charges selected discharge and establish desired flow</li> <li>• Identify controls for each discharge and location</li> <li>• Demonstrate proper use of remote monitor</li> <li>• Demonstrate proper use of sweep nozzles</li> <li>• Monitor remaining water supply</li> <li>• Report when below ¼ tank</li> <li>• Shuts pump off when there is no water to circulate</li> </ul>	<b>A</b>	
<p><b>3. Properly performs refill operation</b></p> <ul style="list-style-type: none"> <li>• Establishes connection via 2.5" intake (do not fill via the fill neck with loose hose)</li> <li>• Controls fill rate and intake pressure to prevent damage to the water tank</li> <li>• Performs a slow close of the intake valve when tank is filled to prevent water hammer</li> </ul>	<b>A</b>	

<p><b>4. Establishes draft with 2.5" suction</b></p> <ul style="list-style-type: none"> <li>• Deploys 2.5" hard suction and strainer</li> <li>• Makes necessary connections</li> <li>• Utilizes primer to establish draft</li> <li>• Fills apparatus water tank with draft operation</li> <li>• Properly disconnects and stores equipment</li> </ul>	<b>A</b>	
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TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee demonstrates proper operation and application of the foam system.</b>		
<p><b>1. Identifies type(s) of foam available on the apparatus</b></p> <ul style="list-style-type: none"> <li>• Class A, B, or both</li> <li>• Verbalizes correct percentages for a given application <ul style="list-style-type: none"> <li>○ Class A: Direct attack (.1-.3%)</li> <li>○ Class A: Overhaul (.1-.5%)</li> <li>○ Class A: Structural Protection (.5-1%)</li> </ul> </li> <li>• Identify all foam-capable discharges on the apparatus</li> </ul>	<b>D</b>	
<p><b>2. Establishes foam operation for the scenario given by the evaluator</b></p> <ul style="list-style-type: none"> <li>• Properly starts pump and establishes water supply</li> <li>• Activates foam system</li> <li>• Establish correct foam percentage</li> <li>• Charge foam line and establish flow</li> </ul>	<b>D S</b>	
<p><b>3. Demonstrates proper shut-down and flushing operation</b></p> <ul style="list-style-type: none"> <li>• Properly flushes system</li> <li>• Returns controls to proper positions</li> </ul>	<b>D S</b>	

TASK		
<b>Behavior: The trainee shall complete VFIS – Driver Training</b>		
<ol style="list-style-type: none"> <li>1. Classroom course work</li> <li>2. Hand on Training – Driving Course</li> </ol>	<b>S</b>	

**NOTE: If the member has already been cleared on another apparatus type and been evaluated on 3 emergency responses, they may omit the response evaluation behavior from this document. In the notes section below, indicate that response evaluations were performed on another apparatus and note which apparatus.**

TASK	CODE	EVALUATOR/NOTES: Initial & date upon completion of task
<b>Behavior: The trainee shall demonstrate safe operation and spotting of the apparatus during emergency response (code 3).</b>		
<p><b>1. Trainee safely demonstrated the following with competence during a code 3 response</b></p> <ul style="list-style-type: none"> <li>• Maintains emotional control and focus on driving operations</li> <li>• Maintains proper apparatus placement on the roadway during the response (lane placement)</li> <li>• Scans surroundings (ahead, side streets, intersections, mirrors, etc.)</li> <li>• Exhibits proper speed for road, traffic, and weather conditions</li> <li>• Exhibits proper use of warning signals</li> <li>• Exhibits knowledge of proper knowledge and use of braking distance</li> <li>• Navigates left and right turns with proper side clearance</li> <li>• Maintains proper awareness of overhead clearance</li> <li>• Spots apparatus properly for incident type and crew safety</li> <li>• Adheres to MFR policies and best practices for emergency driving</li> </ul>	<b>I</b>	<p style="text-align: center;"><b>Response #1</b></p> <p>Date:</p> <p>Type of incident:</p> <p style="text-align: center;">∨ Continue on next page ∨</p> <p><input type="checkbox"/> Highway response</p>
<p><b>2. Trainee safely demonstrated the following with competence during a code 3 response</b></p> <ul style="list-style-type: none"> <li>• Maintains emotional control and focus on driving operations</li> <li>• Maintains proper apparatus placement on the roadway during the response (lane placement)</li> <li>• Scans surroundings (ahead, side streets, intersections, mirrors, etc.)</li> <li>• Exhibits proper speed for road, traffic, and weather conditions</li> <li>• Exhibits proper use of warning signals</li> <li>• Exhibits knowledge of proper knowledge and use of braking distance</li> <li>• Navigates left and right turns with proper side clearance</li> <li>• Maintains proper awareness of overhead clearance</li> <li>• Spots apparatus properly for incident type and crew safety</li> <li>• Adheres to MFR policies and best practices for emergency driving</li> </ul>	<b>I</b>	<p style="text-align: center;"><b>Response #2</b></p> <p>Date:</p> <p>Type of incident:</p> <p><input type="checkbox"/> Highway response</p>

<p><b>3. Trainee safely demonstrated the following with competence during a code 3 response</b></p> <ul style="list-style-type: none"> <li>• Maintains emotional control and focus on driving operations</li> <li>• Maintains proper apparatus placement on the roadway during the response (lane placement)</li> <li>• Scans surroundings (ahead, side streets, intersections, mirrors, etc.)</li> <li>• Exhibits proper speed for road, traffic, and weather conditions</li> <li>• Exhibits proper use of warning signals</li> <li>• Exhibits knowledge of proper knowledge and use of braking distance</li> <li>• Navigates left and right turns with proper side clearance</li> <li>• Maintains proper awareness of overhead clearance</li> <li>• Spots apparatus properly for incident type and crew safety</li> <li>• Adheres to MFR policies and best practices for emergency driving</li> </ul>	<p><b>I</b></p>	<p style="text-align: center;"><b>Response #3</b></p> <p>Date:</p> <p>Type of incident:</p>          <input type="checkbox"/> Highway response
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