

## COMMISSIONERS:

Reed Boyd, President  
Tom Dodds, Vice President  
Dennis Wright, Treasurer  
Judy Canion, Assistant Treasurer  
Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, August 6, 2020

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **MFD MANAGEMENT:** Chief Barron, Jennifer Seidel
- d. **VISITORS:** N/A

## 2. MINUTES FROM THE JULY 09, 2020 BOARD MEETING WERE APPROVED

## 3. PUBLIC COMMENTS: N/A

4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All in favor.

5. **MANCHACA FIRE RESCUE REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

\*\*Medical calls of priority 3,4,5 are not being dispatched for FD response

### PR Related Events:

- No public events

### Personnel

- New full-time staff starts this week due to other full-time staff member leaving
- Part timers continue to pick up shifts for someone taking PTO

### Apparatus/Equipment/Supplies:

- Traffic Pre-Emption relocation project is making progress. All equipment found within the COA intersections have been removed. Now, the contractor is waiting on approval from TXDOT to install a cabinet and power supply. TXDOT must verify per our agreement that was signed in 2004 what equipment can be installed at which intersections.

- Engine 501 spent 3 weeks in the body shop to get roof repainted.

COVID-19 Info:

- Crew continuing disinfectant and cautionary procedures for covid exposure
- ATCEMS reports "Treat everyone a positive" – no information is received back from medical calls on if a patient is positive or not

Station/Land

- New office phone system implemented at the station
- Alert tones now on an internet-based alerting which has allowed for "ramped up" tones, clearer audio and a backup alerting system
- Storage shed in rear of building complete – awaiting fan installation and concrete diamond polish
- Station 502
  - No new updates

**6. DISCUSSION AND POSSIBLE ACTION REGARDING REFINANCING OF STATION LOAN (NEW PAPER) AND PAYING ACCRUED INTEREST.** Refinancing of station and accrued interest of \$40,956.76 was approved by commissioner Dodds, seconded by commissioner Wright. All in favor.

**7. DISCUSSION AND POSSIBLE ACTION REGARDING SHADY HOLLOW MUD/FIRESTATION.** No action.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING LANDSCAPING/TREE PROJECT.** No action.

**9. DISCUSSION AND POSSIBLE ACTION REGARDING PTO ROLLOVER AMOUNT/TCDRS/EMPLOYEE HANDBOOK CHANGES.** PTO rollover from 264 to 500 annually was NOT approved. Changing the match from 200% to 250% with TCDRS was not talked about in detail, however the question of: If the fund does not earn sufficient returns to fund retirement obligations, are we (the ESD) responsible to contribute more to make up the shortfall?

Answer: (from Tim Krause with TCDRS) Yes. If we do not return the expected 8% from our investments, the rates will increase to offset the loss. We will recognize that loss over a 5-year period so the district will not have to come up with the additional cost in one year. We also do this to allow the market to adjust and recover.

Employee Handbook changes are tabled awaiting clarification from Attorney regarding legal impact.

**10. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET AMENDMENT FOR HEALTH INSURANCE INCREASE.** Increase of 40k bringing the original budget of 85k to 125k. was approved on motion by commissioner Wright, seconded by commissioner Dodds, all in favor.

**11. DISCUSSION AND POSSIBLE ACTION REGARDING PUBLIC RESOLUTION.** Public comment resolution approved on motion by commissioner Canion and seconded by commissioner Wright. All in favor. Following the condition of revising the wording from "filling out a form" to "signing in"

**12. DISCUSSION AN DPOSSIBLE ACTION REGARDING ADOPTION OF 2020 TAX RATE, INCLUDING THE NO NEW REVENUE TAX RATE AND VOTER APPROVED TAX RATE.** Tabled. Adoption of tax rate will be in September 2020 board meeting.

**13. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** No action.

**14. SET AGENDA ITEMS AND DATE FOR SEPTEMBER MEETING.** September 14, 2020

**15. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:35 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President