

## COMMISSIONERS:

Reed Boyd, President  
Tom Dodds, Vice President  
Dennis Wright, Treasurer  
Judy Canion, Assistant Treasurer  
Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES October 8, 2020

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **OPERATIONS STAFF:** Chief Barron, Jennifer Seidel
- d. **VISITORS:** Ken Campbell (Attorney), Ron Stried, Joan Cook of Shady Hollow, Ben Cook, Stefanie Serrano, Alexander Slivinske

## 2. MINUTES FROM THE SEPTEMBER 14, 2020 BOARD MEETING WERE APPROVED

3. **PUBLIC COMMENTS:** Public comment from Ron Stried & Joan Cook regarding the sale of the Brodie Lane station #503 to station City of Austin and request of fund(s) from TCESD5. Public comment included attorney Ken Campbell inquiring for more information.

**Board went into executive session beginning at 6:53 pm and resumed regular board meeting at 7:43 pm**

4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All in favor.
5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

**\*\*Medical calls of priority 3,4,5 are not being dispatched for FD response**

### Apparatus/Equipment/Projects

- Traffic Pre-Emption relocation project – sample contract with TXDOT being modified for TCESD5
- Station warning signal devices – awaiting wireless controller and solar panel for installation

- Specs and RFPs sent out to Metro Fire, Sutphen, Four Guys Fire Apparatus and Lone Star Fire Equipment (E-One dealer) – Awaiting bids on new tender
- Support truck and UTV back from warning light shop
  - UTV to go to sign shop and trailer needs to be modified for slope of new building

COVID-19 Info:

- No new cases of covid among our personnel
- Total personnel to date that tested positive for covid: 3
- Keeping up with stocking of supplies, masks, disinfectant, etc. Receiving most of supplies via Travis County Emergency Management

Station/Land

- Storage shed in rear of building complete – personnel have moved all equipment, ordered/placed additional mats and awaiting the order/installation of mirrors along the wall
- Awaiting move of storage shed to new pad
- Planning to repaint the faded bay doors and white board in training room
- Station 502
  - No new updates

- 6. DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE HANDBOOK CHANGES.** Tabled.
- 7. DISCUSSION AND POSSIBLE ACTION REGARDING SHADY HOLLOW /MUD/STATION 503.** See public comment #3
- 8. DISCUSSION AND POSSIBLE ACTION REGARDING INVESTMENT POLICY.** Investment policy approved and adopted. On motion by Commission Quirk, seconded by Commissioner Dodds. All in Favor.
- 9. DISCUSSION AND POSSIBLE ACTION REGARDING TREES/LANSCAPE PROJECT:** Tabled. Commissioner Canion is in contact with Vendors/Contractors for quotes.
- 10. DISCUSSION AND POSSIBLE ACTION REGARDING HALLOWEEN DRIVE- THRU EVENT AND HOLIDAY BANQUET.** See #11
- 11. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** Auxiliary will be doing a drive- thru trick or treat at the Station from 3-5pm on Oct 31, 2020. The ideas of providing meals for the staff in December for each shift and having the commissioners, Chief and BC attend. Dates for December will be available on the November 5, 2020 meeting. In addition to meals, it was requested to get quotes for decorating the station for the Holidays.
- 12. SET AGENDA ITEMS AND DATE FOR NOVEMBER MEETING.** November 5, 2020
- 13. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:30 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President