

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES December 3, 2020

CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:31 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All Present
- b. **COMMISSIONERS ABSENT:** N/A
- c. **OPERATIONS STAFF:** Chief Barron, Jennifer Seidel
- d. **VISITORS:** N/A

2. **MINUTES FROM THE NOVEMBER 5, 2020 BOARD MEETING WERE APPROVED WITH A CHANGE ON # 6**
– Tender bid changed from 45k to 450k approval by the board.
3. **PUBLIC COMMENTS:** N/A

Board went into executive session beginning at 6:33 pm and resumed regular board meeting at 7:12 pm

4. **ESD TREASURER’S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer’s report was approved. All in favor.
5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

Apparatus/Equipment/Projects

- Traffic Pre-Emption relocation project – contractor beginning installations of traffic pre-emption devices and fire station warning signaling devices
- 2021 Tender award notice sent out to Metro Fire / Pre-Construction meeting in January
- Department of Homeland Security Regional Grant – Beginning firefighter health physicals in January
- Personnel
- Completed hiring process and bringing on 1 full time and 2 part time firefighters
- Promotion process testing beginning in December

COVID-19 Info:

- No new cases of covid among our personnel
- Total personnel to date that tested positive for covid: 3
- Keeping up with stocking of supplies, masks, disinfectant, etc. Receiving most of supplies via Travis County Emergency Management

Station/Land

- Station 502
 - No new updates

Other:

December 14 – Fire Protection Audit

Lawsuit – Lambert Vs ESD5 – Chief Barron to do a deposition in January via Zoom

- 6. DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE HANDBOOK CHANGES.** Tabled.
- 7. DISCUSSION AND POSSIBLE ACTION REGARDING SHADY HOLLOW MUD/STATION.** To be continued.
- 8. DISCUSSION AND POSSIBLE ACTION REGARDING TREES/LANSCAPE PROJECT:** Tabled. Commissioner Canion is in contact with Vendors/Contractors for quotes.
- 9. DISCUSSION AND POSSIBLE ACTION REGARDING AGREEMENT BETWEEN TRAVIS COUNTY AND TCESD5/MANCHACA FIRE RESCUE FOR THE USE OF THE BACK OF THEIR BUILDING FOR TRAINING PURPOSES.** Tabled.
- 10. DISCUSSION AND POSSIBLE ACTION REGARDING 2021 BUDGET ADJUSTMENTS.** No Action. Just for informational purposes.
- 11. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** Auxiliary requested to create a Facebook/Social media page. Commissioners approved as well as mentioned a “Nextdoor” page as well.
- 12. SET AGENDA ITEMS AND DATE FOR JANUARY MEETING.** January 7, 2021
- 13. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:33 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President