

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES March 4, 2021

1. **CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.
 - a. **COMMISSIONERS PRESENT:** All Present
 - b. **COMMISSIONERS ABSENT:** N/A
 - c. **OPERATIONS STAFF:** Chief Barron, Jennifer Seidel
 - d. **VISITORS:** Jimmy Romell with Maxwell Locke & Ridder
2. **MINUTES FROM THE FEBRUARY 4, 2021 BOARD MEETING WERE APPROVED.**
3. **PUBLIC COMMENTS:** Jimmy Romell presented TCESD5 FY20 annual audit results and financials.
4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All in favor.
5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

Apparatus/Equipment/Projects

Information on E501 Repairs

o Purchased/Delivered in April 2016

o Warranty ended April 2017 – Repair bills started August 2017

o Major repairs:

- Brakes 8/2018 \$5,648
- AC and light tower 3/2019 \$9,040
- Intake issue 9/2019 \$9,194
- Radiator Replacement/Hoses/Belts 2/1/2021 \$11,366.81
- Brake Repair/Replacement 1/2021
 - o Sent out Requests for Proposals for new short wheelbase engine to Lone Star Fire Equipment, Metro Fire and Sutphen

Bids received:

o Sutphen \$599,423.01 (Prepay discount: \$587,434.55)

2021 Sutphen Custom pumper, 1000gallon water tank, 1500gpm pump, 1yr warranty – 2yr warranty for \$7,826.70 additional)

o Spartan \$686,422.00

2021 Spartan Custom Pumper, 750gallon water tank, 1500gpm pump, 2yr warranty)

o E-One \$635,892.00

2021 E-One Typhoon Pumper, 780gallon water tank, 1500gpm pump, 1yr warranty)

2016 Pumper Info:

o Estimated value: \$350,000 to \$425,000

o Payoff of \$259,077.40

o Repairs to date: approx \$60,000 after warranty (averaging \$15,000/year)

Apparatus, hose, ladder and nozzle testing to begin in March

Winter Weather 2021

Responded to approximately 20 additional calls during this period for the week

Personnel did an outstanding job keeping themselves safe and the apparatus with NO injuries or accidents.

Alternative response plans including running out of Support 501 and Brush 501 for accidents and medical calls

Several lessons learned from the event including:

- o Pre-Fill on propane, fuel, absorbent and bottled water for future events
- o Researching chains for vehicles
- o Additional flat head shovels, absorbent, salt and batteries for portable radios to have on stock
- o No broken water pipes or issues with power at the station during this event.

Personnel

- Beginning annual employee evaluations in March
- Developing new orientation/training class for future new hires

COVID-19 Info:

- No new cases

Station/Land

- Station 501

o Restocked on fuel and propane

o No current issues or problems with the station

Station 502

o No new updates

6. **DISCUSSION AND POSSIBLE ACTION REGARDING ESD5 FY20 AUDIT.** As per public comment # 3. – Jimmy Romell presented FY20 audit and financials to the BOD.
7. **DISCUSSION AND POSSIBLE ACTION REGARDING TRESS/LANDSCAPE PROJECT.** No action.
8. **DISCUSSION AND POSSIBLE ACTION REGARDING SALE OF 2016 PIERCE PUMPER AND PURCHASE NEW APPARATUS.** Commissioner Boyd passed motion to sell the Pierce Pumper and purchase/finance a new apparatus up to the cost of \$600,000. Motion was seconded by Commissioner Wright.

9. **DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE HANDBOOK.** Tabled.

Board went into executive session beginning at 6:53 pm and resumed regular board meeting at 8:00 pm

10. **DISCUSSION AND POSSIBLE ACTION REGARDING FINANCIAL/STATEGIC PLANNING SESSION.** Date for Strategic Planning session is set for May 8th, 2021

11. **DISSCUSSION AND POSSIBLE ACTION REGARDING SHDAY HOLLOW MUD ANNUAL MEETING.** Chief Barron attended the annual meeting via Zoom as a public speaker and was able to discuss ESD5 response times as well as Auto Aide.

12. **DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** No Action.

13. **SET AGENDA ITEMS AND DATE FOR APRIL MEETING.** April 8th, 2021

14. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:05 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President