

## COMMISSIONERS:

Reed Boyd, President  
Tom Dodds, Vice President  
Dennis Wright, Treasurer  
Judy Canion, Assistant Treasurer  
Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES June 10, 2021

1. **CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.
  - a. **COMMISSIONERS PRESENT:** All Present
  - b. **COMMISSIONERS ABSENT:** N/A
  - c. **OPERATIONS STAFF:** Chief Barron, Jennifer La Font
  - d. **VISITORS:** Jared La Font
2. **MINUTES FROM THE JUNE 10, 2021 BOARD MEETING WERE APPROVED.**
3. **PUBLIC COMMENTS:** N/A
4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All in favor.
5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

### June 2021 Monthly Report

Activity:	Month	YTD
Fire	9	37
EMS	90	435
Hazardous Cond	2	25
Service	13	75
Good Intent	42	202
False Call	6	44
Other		7
<b>Total</b>	<b>162</b>	<b>825</b>

Auto Aid Received by AFD                    46  
Auto Aid Given to AFD                        41

### Apparatus/Equipment/Projects

- New Holmatro Electronic Tools ordered and will be in the 2020-2021 budget under Misc Equipment
- Working with an phone app vendor to have all of our medical clinical operating guidelines available through an app and available for personnel to quickly and easily access operating guidelines while on the scene

#### **Personnel**

- Processing part time position applications through interviews and physical agility test
- Researching the possibility of purchasing armored vests for our front line engine, command and battalion vehicles.

#### **Countywide AutoAid**

- Travis and Williamson County auto-aid agreement has received three departments that have raised a concern with the multi-county auto-aid agreement. This will result in the agreement being re- reviewed at an upcoming chief's meeting.

#### **Station/Land**

- Station 501
  - Dorm room air conditioner has a major leak in the aluminum pipes supplying the coils to the unit. Coils can be replaced but has a 10-12week turn around time. A new unit has been ordered and will be installed.
- Station 502
  - Continuing discussions with land developer
  - Working through possible obstacles with developing on either developer's land or Marbridge

#### **6. DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASE/FINANCING OF NEW SPARTAN TENDER.**

On Motion to finance Spartan Tender via 10 year financing through Government Capital by Commissioner Quirk, seconded by Commissioner Canion, all in favor. Resolution signed.

#### **7. DISCUSSION AND POSSIBLE ACTION REGARDING MOU WITH TRAVIS COUNTY ESD#2 ON DHS REGIONAL GRANT.**

Approved on motion by Commissioner Wright, seconded by Commissioner Quirk. All in favor.

#### **8. DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE HANDBOOK.**

No action by the board. Chief Barron to review and finalize, advise employees of any changes.

#### **9. DISCUSSION AND POSSIBLE ACTION REGARDING FY21 FINANCIALS & BUDGET.**

FY21-22 budget approved "as-is" as well as adding a 5<sup>th</sup> man to each shift and a one time 2% COLA increase for all FT employees. On motion by Commissioner Canion, seconded by Commissioner Wright, all in favor.

#### **10. DISCUSSION AND POSSIBLE ACTION REGARDING FY21 ADOPTION TAX RATE.**

No action.

**11. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** Auxiliary Treasurer Seidel-La Font spoke of the Auxiliary's plans for the next few upcoming events.

**12. SET AGENDA ITEMS AND DATE FOR JULY MEETING.** August 5, 2021

**13. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:00pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President