

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES June 10, 2021

1. **CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.
 - a. **COMMISSIONERS PRESENT:** All Present
 - b. **COMMISSIONERS ABSENT:** N/A
 - c. **OPERATIONS STAFF:** Chief Barron, Jennifer La Font
 - d. **VISITORS:** Mark Sanchez, Bryan Korri (Sanchez & Wilson attorney) & Jimmy Rommel with Maxwell Locke & Ridder
2. **MINUTES FROM THE MAY 6, 2021 BOARD MEETING WERE APPROVED.**
3. **PUBLIC COMMENTS:** N/A

Board went into executive session beginning at 6:32 pm and resumed regular board meeting at 8:30 pm. Sec 551.074; assign all employees to report to Chief Barron effective immediately on motion by commissioner Boyd, seconded by commissioner Dodds, all in favor.

4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All in favor.
5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report. Certain highlights follow:

May 2021 Monthly Report

Activity:	Month	YTD
Fire	5	28
EMS	77	345
Hazardous Cond	2	23
Service	9	62
Good Intent	24	160
False Call	10	38
Other		7

Total	127	663
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Auto Aid Received by AFD 25
Auto Aid Given to AFD 46

Apparatus/Equipment/Projects

- New Engine Update
 - Awaiting final invoice with performance bond included and pre-pay discount
 - Pre-Construction trip planned for June 15-17

- New deployment hose ordered for both engines that does not kink like the current hose
- Electronic hydraulic extrication tools quote received and evaluated based on our needs.

Personnel

- Have begun to accept applications for part time positions
- Responded to auditors request for additional information

Countywide AutoAid

- Travis and Williamson County have passed the updated auto-aid agreement however there is a 45 day waiting period in which a department may have an objection to the standard operating guidelines which could cause the agreement to be put on hold if objections are received.

COVID-19 Info:

- Travis County is still expected to receive over \$250million in funding from the American Rescue Plan Act. It is unknown to what level ESDs will receive funding from this program.

Station/Land

- Station 501
 - No current significant issues or problems with the station
- Station 502
 - Continuing discussions with land developer
 - Reached out to Marbridge on their land availability in the area.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING MOU WITH TRAVIS COUNTY ESD2 FOR ASSISTANCE TO FIREFIGHTERS HEALTH/SAFETY GRANT.** Tabled.

7. **DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE HANDBOOK.** Tabled.

8. **DISCUSSION AND POSSIBLE ACTION REGARDING ACCOUNTING AUDIT REPORT.** Accounting Audit report approved on motion by commissioner Quirk, seconded by commissioner Canon. All in favor.

9. **DISCUSSION AND POSSIBLE ACTION REGARDING EMPLOYEE INCENTIVE PAY.** Incentive pay approved as a separate document, not to be included in employee handbook. On motion by commissioner Boyd, seconded by commissioner Dodds. All in favor.
10. **DISCUSSION AND POSSIBLE ACTION REGARDING SIGNING OF RESOLUTION TO ADD ALL BOARD MEMBERS AS SIGNERS ON FROST BANK ACCOUNT.** All in favor. Resolution completed and signed.
11. **DISCUSSION AND POSSIBLE ACTION REGARDING FINANCING OF NEW APPARATUS.** All Board members in favor of 10 year financing for the new Spartan with Government Capital. Resolution completed and signed.
12. **DISCUSSION AND POSSIBLE ACTION REGARDING GOVERNMENT CAPITAL/ED KING AS THE ESD FINANCIAL ADVISOR/FIDUCIARY.** No action taken.
13. **DISCUSSION AND POSSIBLE ACTION REGARDING FY21-22 FINANCIAL & BUDGET.** Tabled.
14. **DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** Auxiliary Treasurer Seidel-La Font spoke of the Auxiliary's plans for the next few upcoming events.
15. **SET AGENDA ITEMS AND DATE FOR JULY MEETING.** June 15, 2021
16. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:30pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President