

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, September 9, 2021

CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:40 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** Reed Boyd, Thomas Dodds, Judy Canion and Tom Quirk
- b. **COMMISSIONERS ABSENT:** Dennis Wright
- c. **MFD MANAGEMENT:** Chief Barron
- d. **VISITORS:** Kyle Hanson, Stephanie Serrano, and Alex Slivinske

2. MINUTES FROM THE AUGUST 12, 2021 BOARD MEETING WERE APPROVED

3. PUBLIC COMMENTS: None

4. ESD TREASURER'S REPORT:

Balanced Accounting and Financial Reports were presented by Chief Barron. Treasurer's report was approved. All were in favor.

5. MANCHACA FIRE RESCUE REPORT:

Chief Barron presented a written report, which contained the following information.

Activity:	Month	YTD
Fire	3	45
EMS	74	589
Hazardous Cond	1	32
Service	8	97
Good Intent	41	270
False Call	4	58
Other		7
Total	131	1098

Auto Aid Received by AFD 28

Auto Aid Given to AFD 49

Apparatus/Equipment/Projects

- New electronic rescue tools in service on Eng501 / Electronic tools set for engine 511 will be ordered in the new budget year.
- Will be implementing a scheduling application within our records management system which will allow one less system we have to keep up and maintain, will fully integrate with our incident records system and will integrate into our payroll processing application. The additional module in ESO will allow personnel a more convenient access to their schedules, availability, time off balances, etc.
- Once the scheduling module has been implemented, we will roll out the “dashboard” display to be used by personnel and officers to keep more up to date on outstanding records management system reports, status of tools/apparatus and equipment and other information feeds coming in from our various software applications

Administration

- Gained access to online banking account
- Have fully switched over accounting software to Quickbooks online with real time access to bank account information, balances, and transactions
- Automated payroll processing data to be automatically imported into the accounting software

Personnel

- Three part time staff have started working with us.
- Three people possibly leaving the organization for positions or employment elsewhere (2 drivers and 1 firefighter)
- Working on promotion/hiring process to rollout ASAP for hiring of possibly 6 full time positions

Auto Aid

- New auto Aid proposal is attached.
- Pflugerville is not expected to join.
- Commissioner Canion moved seconded by commissioner Dodds to enter into the agreement. All present in favor.

New Station

- Marbridge is interested in providing land for station
- Discussion is continuing with the developer about Loop 1 and Bliss-Spiller

- 6. DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF 2021 TAX RATE, AND RESOLUTION OF THE SAME.** Commissioner Dodds moved the following: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.10 which is effectively a 8.87 percent increase in the tax rate. Further I move that Travis County Emergency Service District No. 5 adopt the Resolution for the 2021 Tax Rate and waive the reading of said resolution.” It was seconded by Commissioner Quirk. All present in favor.
- 7. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.** Auxiliary requested the opinions of the board for October events as well as the holiday banquet. Will revisit in October after the next Auxiliary meeting.

8. SET AGENDA ITEMS AND DATE FOR OCTOBER MEETING. October 7, 2021

9. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:30 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President