

## COMMISSIONERS:

Reed Boyd, President  
 Tom Dodds, Vice President  
 Dennis Wright, Treasurer  
 Judy Canion, Assistant Treasurer  
 Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, December 9, 2021

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **MFD MANAGEMENT:** Chief Barron
- d. **VISITORS:** Fire Fighter Alexander Siniske, Lt. Benjamin Cook, DO Kyle Hanson, Sherry Krupinski

**2. MINUTES FROM THE November 7, 2021 BOARD MEETING WERE APPROVED**

**3. PUBLIC COMMENTS:** None

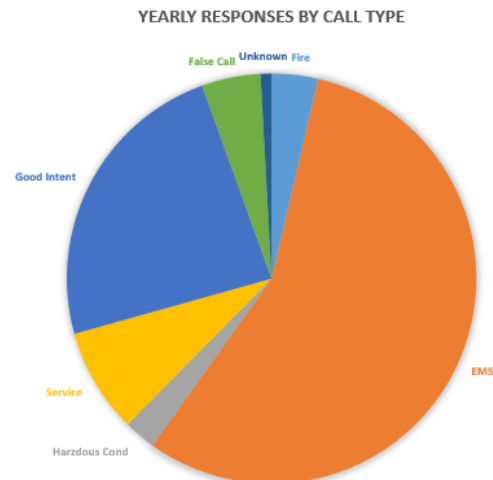
**4. ESD TREASURER’S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer’s report was approved by the members of the board. By a voice vote.

**5. MONTHLY OPERATIONS REPORT:**

**MANCHACA FIRE RESCUE REPORT:** Chief Barron presented a written report, which contained the following information:

### November 2021 Monthly Report

Activity:	Month	YTD
Fire	1	55
EMS	85	845
Hazardous Cond	1	38
Service	5	124
Good Intent	27	358
False Call	6	70
Other	2	13
<b>Total</b>	<b>127</b>	<b>1503</b>



Auto Aid Received by AFD 30  
 Auto Aid Given to AFD 43

## **Apparatus/Equipment/Projects**

- Dashboard hardware received and implemented to allow for a single area to get department news, pass downs, apparatus/equipment status checks, etc
- New tender chassis has finally been received by the fire truck body manufacturer. Expected final inspection due at the end of the month
- No new update on new Spartan engine
- Looking for buyer for existing tender and have feelers out on the sale of it

## **Administration**

- ESO Scheduling software implemented and rolled out to staff / Still having issues our payroll processor confirming the import file format necessary to bring data out of the scheduling software into payroll system
- Have reached out to IBC bank and PNC regarding possible public fund accounts and so far, have not been successful in getting an account
- Worked on pay scale scenarios for years 15-30

## **Personnel**

- New pay scale implemented
- Still awaiting word regarding possible 2 firefighters going to AFD
- Driver/Operator certification class shall begin in December to get more qualified drivers

## **Station/Land**

- Station 501
  - Mold in air ducts / awaiting protocols from specialist to begin cleanup/remediation
- Station 502
  - Awaiting further info from engineer on site survey/recharge zone info

- 6. DISCUSSION AND POSSIBLE ACTION ON TCESD5 EMPLOYEES COMPENSATION.** A discussion was held prior to the executive session.

### **BOARD WENT INTO EXECUTIVE SESSION BEGINNING AT 8:08 PM AND RESUMED REGULAR BOARD MEETING AT 8:35 PM.**

**AFTER THE EXECUTIVE SESSION:** Commissioner Dodds moved to adopt an updated pay scale for TCESD5 employees with the rank of firefighter, driver, and lieutenant to include an initial raise, 2% COLA adjustments, and a 5% step increase in various increments for years 1 through 15 of an employee's career. Motion was seconded by commissioner Wright and passed by unanimous vote.

## **7. DISCUSSION AND ACTION RELATED TO FIRE CHIEF'S CONTRACT**

After discussion a committee was formed consisting of Chairman Reed Boyd and Commissioner Thomas Dodds to review and give recommendation to the Board.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING AUXILIARY GROUP UPDATES/REQUESTS OR APPROVALS NEEDED BY THE BOARD.**

Christmas party was reported by Sherry Krupinski. She also reported on the Christmas drive-through with Santa for 2021.

**9. SET AGENDA ITEMS AND DATE FOR JANUARY 11, 2022 MEETING.**

**10. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:42 pm.

Submitted by:

Approved:

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Tom Quirk, TCESD #5, Secretary

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Reed Boyd, TCESD #5, President