

## COMMISSIONERS:

Reed Boyd, President  
Tom Dodds, Vice President  
Dennis Wright, Treasurer  
Judy Canion, Assistant Treasurer  
Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, NOVEMBER 3, 2022

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:00 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **MFD MANAGEMENT:** Chief Chris Barron, Captain Carlos Braumuller
- d. **VISITORS:** Kyle Hanson, Riley Drost

## 2. MINUTES FROM THE OCTOBER 6, 2022 BOARD MEETING WERE APPROVED

## 3. PUBLIC COMMENTS: Chuck Brotherton, Executive Director Travis County Emergency Services

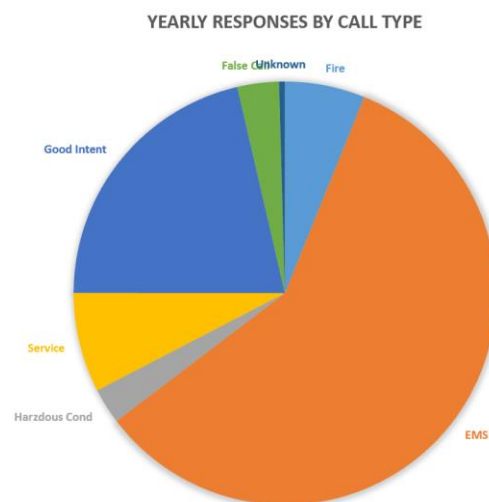
## 4. ESD TREASURER'S REPORT: Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer's report was approved. All were in favor.

## 5. MANCHACA FIRE RESCUE REPORT:

### October 2022 Monthly Report

| Activity:      | Month      | YTD         |
|----------------|------------|-------------|
| Fire           | 6          | 83          |
| EMS            | 97         | 792         |
| Hazardous Cond | 0          | 37          |
| Service        | 11         | 103         |
| Good Intent    | 24         | 289         |
| False Call     | 7          | 43          |
| Other          |            | 6           |
| <b>Total</b>   | <b>145</b> | <b>1353</b> |

Auto Aid Received by AFD 43  
Auto Aid Given to AFD 40



### **Apparatus/Equipment/Projects**

- New Tahoe – still sits in Midlothian at a yard awaiting parts. Unknown ETA. Will get minimal warning lights, radio and lettering since it will primarily be used for administrative duties.
- Working on specs/design/quote of new squad unit
- Various apparatus going through inspection/registration renewals
- Will post existing command Tahoe for sale soon

### **Administration**

- Workers Compensation – received quote from Texas Mutual Insurance – substantially higher than current provider
- Updated various documents/systems for promotions
- Updated pay scale to be more accurate with earnings

### **Community Developments/Events**

- Hosted 6 fire safety station visits, 1 birthday party, and attended 5 other public events

### **Personnel**

- Will begin reviewing applicants for 5<sup>th</sup> person staffing on Cshift
- Enrolled numerous firefighters in Instructor I training
- Worked on minimum auto-aid standards for personnel compliance
- Finishing updates on performance skills and physical agility test to roll out to personnel

### **Station/Land**

- Station 501 – both ice machines replaced, will possibly be replacing one AC unit
- Station 502
  - Working with Marbridge on draft lease agreement
  - Working with attorney on design build process
  - Setting up steps for design build between architect and builder
  - Need to appoint team to work on building plans

## **6. DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL RAINWATER COLLECTION TANK AND/OR SOLAR FOR STATION**

No action was taken.

## **7. DISCUSSION AND POSSIBLE ACTION ON ANNUAL AUDIT ENGAGEMENT LETTER**

Commissioner Dodds moved and Commissioner Wright seconded a motion to approve the letter. The motion passed unanimously

## **8. DISCUSSION AND POSSIBLE ACTION ON AUXILIARY NEEDS FOR BANQUET** No action was taken.

## **9. BOARD WENT INTO EXECUTIVE SESSION BEGINNING AT 7:35 PM AND RESUMED REGULAR BOARD MEETING AT 8:08PM.**

No action was taken.

**10. SET AGENDA ITEMS AND DATE FOR DECEMBER 1 MEETING.**

**11. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:45 pm

Submitted by:

Approved:

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Tom Quirk, TCESD #5, Secretary

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Reed Boyd, TCESD #5, President