

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5:
BOARD MEETING MINUTES August 10, 2023**

- 1. **CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.
 - a. **COMMISSIONERS PRESENT:** All Present
 - b. **COMMISSIONERS ABSENT:** N/A
 - c. **OPERATIONS STAFF:** Chief Barron, Captain Braumuller
 - d. **VISITORS:** Deangelo Torres, Rachel West, Christine Theis, Kyle Hanson
- 2. **MINUTES FROM THE July 21, 2023 BOARD MEETING WERE APPROVED.**
- 3. **PUBLIC COMMENTS:** None
- 4. **ESD TREASURER’S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. Treasurer’s report unanimously approved by the Board.
- 5. **OPERATIONS MONTHLY ACTIVITY REPORT:** Chief Barron presented the attached written report:

Activity:	Month	YTD
Fire	18	58
EMS	98	593
Hazardous Cond	4	18
Service	2	83
Good Intent	24	188
False Call	4	33
Other		2
Total	150	975

Auto Aid Received by AFD 35
 Auto Aid Given to AFD 48

Apparatus/Equipment/Projects

- FD Radio Update:
 - Vhf Radio Repeater project – new repeater, duplexer and antenna ordered. Awaiting arrival/installation
- Apparatus – Looking at alternative build to a pre-fab squad. This would basically require more coordination but initial estimates would be half the cost and a fraction amount of time as a stock squad from a vendor. More info by next meeting

Administration

- Financial statements/budgets/reports updated by accountants
- Worker's Comp Audit complete – refund of overpayment received in August
- Worked on tax calculations and worksheets
- Tax information/worksheets provided to legal for review
- Chase Bank – initial funding to new bank account / continuing to setup auto-pays, ACH, etc.
- Reconciled bank, investment and credit card statements
- Website updates including meeting agendas, minutes

Community Developments/Events

- Hosted one birthday party, high altitude balloon launch, auxiliary and girl scout meeting and Sherriff Hernandez bringing grandson to station

Personnel

- No updates

Station/Land

- Station 501
 - Solar Project Update – Utilities identified, panels and equipment to be delivered in near future
 - Bids on new LED sign board received – need to evaluate the benefits of both types of sign boards
 - Additional bid on station refresh (paint, flooring, lighting)
- Station 502
 - Lease agreement being reviewed by lawyer for comments

- 6. DISCUSSION AND POSSIBLE ACTION ON LEASE AGREEMENT WITH MARBRIDGE FOUNDATION:** No action was taken at this time.
- 7. DISCUSSION AND POSSIBLE ACTION ON PROJECT MANAGEMENT PROPOSALS FOR STATION 502:** No action was taken at this time.
- 8. DISCUSSION AND POSSIBLE ACTION ON SQUAD APPARATUS BID:** Motion was made by Commissioner Dodd to approve purchase of Squad Apparatus Bid up to \$250,000, seconded by Commissioner Canion. Motion passed unanimously.
- 9. DISCUSSION AND POSSIBLE ACTION ON A SERVICE DELIVERY STUDY:** Presentation by Ms Thies on scope of Service Delivery Study. Commissioner Quirk moved in favor and Commissioner Wright seconded the motion to hire Ms. Thies. All Commissioners voted in favor of motion, except for Commissioner Dodds who abstained from the vote.

10. DISCUSSION AND POSSIBLE ACTION ON COMPENSATION STUDY: Motion was made by Commissioner Dodd to hire a consultant to prepare a compensation study. Motion was seconded by Commission Wright and the Motion was passed unanimously.

11. DISCUSSION AND POSSIBLE ACTION ON FY 23-24 BUDGET: Chief Barron presented a proposed budget for FY 23-24. A motion was made by Commissioner Dodds and seconded by Commissioner Quirk to accept the proposed budget for FY 23-24. The motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION REGARDING FY23-24 TAX ADOPTION RATE:

The following motion was made by Commissioner Wright:

“I hereby move that the Travis County Emergency Service District approve the tax calculation worksheet, the no-new-revenue rate of 0.0886, voter-approval tax rate of .0906 and a proposed rate of .10 per \$100.00 of valuation.”

“I hereby move that the public hearing for the proposed tax rate be on September 7, 2023 and the adoption of the 2023 tax rate be on September 7, 2023.”

The motion was seconded by Commissioner Dodds and unanimously approved by the Board.

13. AGENDA ITEMS AND DATE FOR SEPTEMBER MEETING: September 7, 2023

14. ADJOURNMENT: There being no further business, the meeting was adjourned at 8:02 p.m.

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President