

## COMMISSIONERS:

Reed Boyd, President  
 Tom Dodds, Vice President  
 Dennis Wright, Treasurer  
 Judy Canion, Assistant Treasurer  
 Tom Quirk, Secretary

# TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, FEBRUARY 8, 2024

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **MFD MANAGEMENT:** Chief Chris Barron, Captain Carlos Braumuller
- d. **VISITORS:** Tannifer Ayres, Jason Barron, Ben Cook, Kyle Hanson, Austin Leal, DeAngelo Torres

**2. MINUTES FROM THE JANUARY 4, 2024, BOARD MEETING WERE APPROVED**

**3. PUBLIC COMMENTS:** Woody Wilson, the District’s attorney spoke about the ESD association in Bexar County and what it was able to accomplish.

**4. DISCUSSION AND POSSIBLE ACTION ON TCESD5 PETITION TO BE RELEASED FROM COA ETJ**

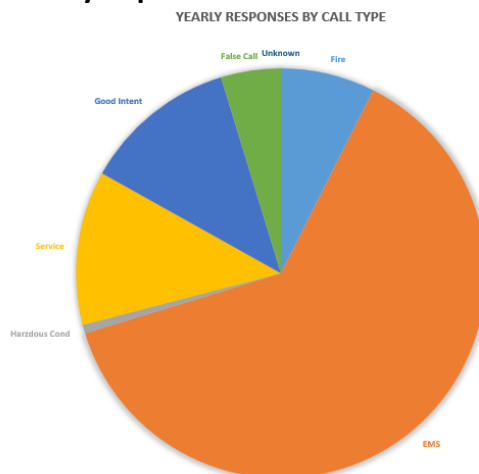
After a discussion with counsel a motion was made by Commissioner Dodds second by Commissioner Wright that the president sign a petition to opt out of ETJ

**5. ESD TREASURER’S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Wright. The treasurer’s report was approved by the members of the board by a voice vote.

**6. MONTHLY OPERATIONS REPORT:**

### January 2024 Monthly Report

Activity:	Month	YTD
Fire	11	11
EMS	93	93
Hazardous Cond	1	1
Service	18	18
Good Intent	18	18
False Call	7	7
Other		
<b>Total</b>	<b>148</b>	<b>148</b>



Auto Aid Received by AFD 40  
Auto Aid Given to AFD 62

### **Apparatus/Equipment/Projects**

- FD Radio Update:
  - Vhf Radio Repeater project – awaiting repeater/duplexer – ETA – Mid-April
- Squad 501 – Everything is still in process and awaiting various parts of the unit to be assembled:
  - Chassis paint completed and chassis picked up and dropped off for bed installation
  - Assembled chassis will then go back to San Antonio for skid unit installation
  - Unit to then go to Bastrop for outfitting of radio/lights/siren
  - Unit will then go to sign shop for striping
- Tender 501 – Unit was dropped off for estimate and repairs and is awaiting repairs – Claim check has been received/deposited

### **Administration**

- Financial statements/budgets/reports updated by accountant
- Frost Bank – closed bank account and credit card
- Reconciled bank, investment and credit card statements
- Website updates including meeting agendas and minutes
- Establishment of a Vision/Culture committee to discuss our department’s vision for staffing, response plans, growth, etc
- Establishment of a Station Design committee to discuss needs of the new station, design ideas, and area fire station visits
- ESD2 Compensation Study started gathering data from departments
- Working on 2023 ESD5 Annual Report

### **Community Developments/Events**

- Hosted 2 birthday parties, San Leanna, Optimist, Auxiliary and 2 Girl Scout Meetings

### **Personnel**

- Made offers to 4 personnel for full time positions and all four accepted. Hosted a 2.5 day orientation onboarding program
- Onboarded/Outfitted new personnel in uniforms, gear, etc

### **Station/Land**

- Station 501 – Station Bay heaters are not functioning and one continued to burn during the winter snap. Replacing thermostats and will evaluate the heaters
- Working on quote on station parking lot, curb and gutter pressure washing and then repaint fire lanes and parking lot
- New LED sign board awaiting to be delivered/installed
- Station 502
  - Appraisal received for land at Marbridge

**7. DISCUSSION AND POSSIBLE ACTION ON STATION 502**

The Chief reported that the appraisal of the land had been received. The Chief and Commissioner Quirk are going to meet with Marbridge to discuss the purchase. No action was taken.

**8. THE BOARD WENT INTO EXECUTIVE SESSION AT 7:36 AND CAME OUT AT 7:49**

No action taken

**9. DISCUSSION AND POSSIBLE ACTION ON TCESD5 INVESTMENT POLICY**

The investment policy was discussed and In motion by Commissioner Quirk and seconded by Commissioner Canion it was passed unanimously and is attached to these minutes.

**10. SET AGENDA ITEMS AND DATE FOR MARCH 7, 2024 MEETING.**

**11. ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:04 pm.

Submitted by:

Approved:

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Tom Quirk, TCESD #5, Secretary

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Reed Boyd, TCESD #5, President