

**COMMISSIONERS:**

- Reed Boyd, President
- Tom Dodds, Vice President
- Dennis Wright, Treasurer
- Judy Canion, Assistant Treasurer
- Tom Quirk, Secretary

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5  
BOARD MEETING MINUTES, APRIL 12, 2024**

**CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** Boyd, Dodds, Wright, Canion
- b. **COMMISSIONERS ABSENT:** Tom Quirk
- c. **MFD MANAGEMENT:** Chief Chris Barron and Captain Braumuller
- d. **VISITORS:** Firefighters Hanson, Reed, West, Lopez, Navarro, Torres

**2. MINUTES FROM THE MARCH 7, 2024, BOARD MEETING WERE APPROVED**

**3. PUBLIC COMMENTS:**

Engineer Vince Reed thanked board for their consideration of the pay raises.

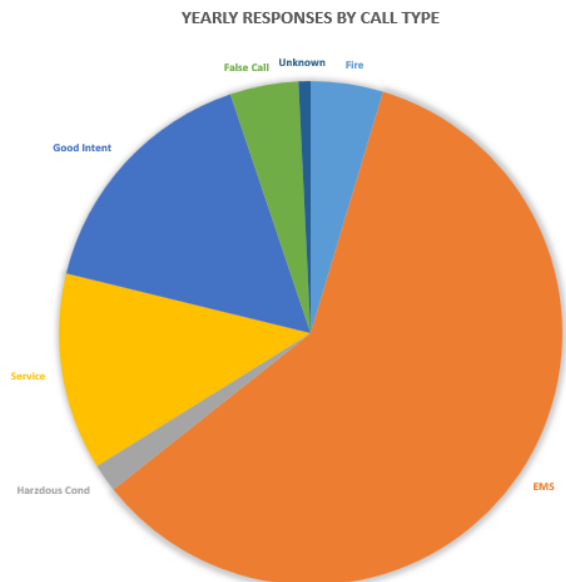
**4. ESD TREASURER’S REPORT:**

Balanced Accounting and Financial Reports were presented by Commissioner Wright. The treasurer’s report was approved by the members of the board by voice vote.

**5. MONTHLY OPERATIONS REPORT:**

**March 2024 Monthly Report**

Activity:	Month	YTD
Fire	5	18
EMS	69	231
Hazardous Cond	3	7
Service	12	49
Good Intent	18	62
False Call	4	17
Other	3	3
<b>Total</b>	<b>114</b>	<b>387</b>



Auto Aid Received by AFD 34

Auto Aid Given to AFD 50

### **Apparatus/Equipment/Projects**

- FD Radio Update:
  - Vhf Radio Repeater project – repeater/duplexer received – awaiting COA for installation
- Squad 501 –
  - Assembled chassis in San Antonio for skid unit installation
  - Unit to then go to Bastrop for outfitting of radio/lights/siren
  - Unit will then go to sign shop for striping
- Tender 501 – Unit was picked up and put back in service but upon it getting it's annual PM, it was discovered two of the engine bolts have been sheared off. Unsure the cause of it but unit is back out of service.
- Fyi, a custom pumper from current manufacturer at 820 days build time

### **Administration**

- Financial statements/budgets/reports updated by accountant – new accountant being assigned to us.
- Reconciled bank, investment and credit card statements
- Website updates including meeting agendas and minutes
- ESD2 Compensation Study – Compensation study complete / proposed salary adjustments worked on
- Finalized annual TCESD5 Report / Posted/ Sent to County Commissioner
- Establishment of Manchaca Fire/Rescue 501c3 Non-profit status paperwork
- ILA presented to TC Commissioners Court for TC Medical direction – on agenda for consent 4/2/24

### **Community Developments/Events**

- Hosted Republican Precinct Mtg, Birthday stopby, Auxiliary and Optimist meetings and attended the Manchaca Baptist Eggstravaganza

### **Personnel**

- New personnel still working on probationary period
- Posted the CRRO position to Texas Commission on Fire Protection – received 4 applicants / conducted 3 interviews

### **Station/Land**

- Station 501 – Bids for painting/Pest/Rodent Control
  - Repaired sprinkler system pump
- Station 502

- 6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE** – Legal Counsel Woody Wilson is working on the agreement to send to Marbridge for their consideration

**7. DISCUSSION AND POSSIBLE ACTION OF TRAVIS COUNTY ESD5 FIRE RESCUE NON-PROFIT ORGANIZATION BY-LAWS AND CONFLICT OF INTEREST**

Motion was made by Commissioner Canion and seconded by Commissioner Wright.  
Motion passed by a unanimous voice vote.

**8. DISCUSSION AND POSSIBLE ACTION ON COMPENSATION STUDY RESULTS/RECOMMENDATIONS**

**BOARD WENT INTO EXECUTIVE SESSION AT 7:06PM SECTION 551.011 AND CAME OUT OF EXECUTIVE SESSION AT 8:45PM**

Motion was made by Commissioner Wright and Seconded by Commissioner Dodds to accept the proposed pay scale with an affective date of June 1, 2024

Motion passed – For – Commissioners Dodds, Boyd, Wright

Abstain – Commissioner Canion

**9. DISCUSSION AND POSSIBLE ACTION ON BUILDING PAINTING AND LAWN EQUIPMENT PURCHASE**

Motion by Commissioner Dodds, Second by Commissioner Wright to spend up to \$60,000 on the purchase of a new lawn mower and paint for building. Motion passed unanimously.

**10. SET AGENDA ITEMS AND DATE FOR May 9th, 2024 MEETING.**

**11. ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:04 pm.

Submitted by:

Approved:

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Tom Quirk, TCESD #5, Secretary

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Reed Boyd, TCESD #5, President