

COMMISSIONERS:

Reed Boyd, President
 Tom Dodds, Vice President
 Dennis Wright, Treasurer
 Judy Canion, Assistant Treasurer
 Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, NOVEMBER 14, 2024

CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** All
- b. **COMMISSIONERS ABSENT:** N/A
- c. **MFD MANAGEMENT:** Nathan Mendenhall
- d. **VISITORS:** Kyle Hanson, Dylan Hanson

2. MINUTES FROM OCTOBER 10, 2024 BOARD MEETING APPROVED

3. PUBLIC COMMENTS: None

4. ESD TREASURER’S REPORT: Balanced Accounting and Financial Reports were presented by Commissioner Wright and Commissioner Canion. The treasurer’s report was approved. All were in favor.

5. MANCHACA FIRE RESCUE REPORT:

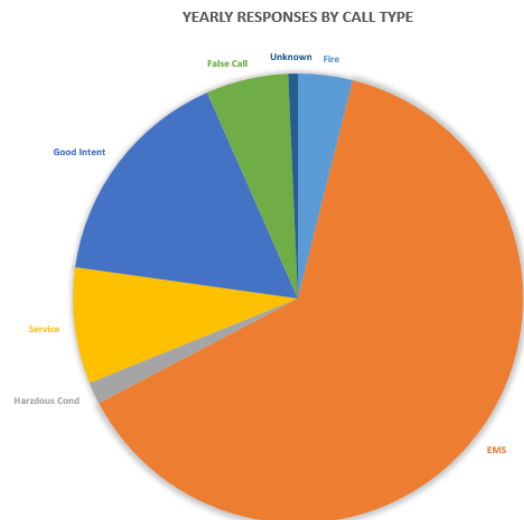
October 2024 Monthly Report

Activity:	Month	YTD
Fire	9	54
EMS	76	812
Hazardous Cond	5	23
Service	13	109
Good Intent	31	217
False Call	3	70
Other		2
Total	137	1287

Auto Aid Received by AFD 25
 Auto Aid Given to AFD 66

Apparatus/Equipment/Projects

- Squad 501 –
 - Has had some minor technical issues that have been worked out
 - Due to current staffing levels, the unit may be in/out of service depending on staffing availability.
- Support 501 Replacement – has been received. Awaiting sign shop for decals and bed cover



- PPE advanced cleaning and inspections will begin in November

Administration

- Financial statements/budgets/reports updated by accountant
- Website updates including meeting agendas and minutes
- Most all documents have been provided to the auditor for annual audit

Community Developments/Events

- Hosted Auxiliary meeting, Bday Party, Barker Ranch HOA, 6 public events related for Fire Prevention Month
- Working with Auxiliary to plan a Movie Night at Firehouse for November 9th
- Badge Pinning Ceremony for November 23 at Manchaca Methodist Church
- Pancakes with Santa Event – December 7th
- Holiday Party – December 13th at the Hummingbird House

Personnel

- All personnel learned new hydrant flow testing devices and will soon begin testing and logging all hydrant flows in our territory.
- Several members attended wildland, driver/operator and other trainings
- Personnel attended DCPE required medical training
- Hired one new individual for A-Shift beginning Mid-November
- One firefighter has left the organization to pursue another position
- Reviewed, scheduled interview for new vacant position
- Class B Uniforms – confirmed and received Class B uniforms for all members that did not have one

Station/Land

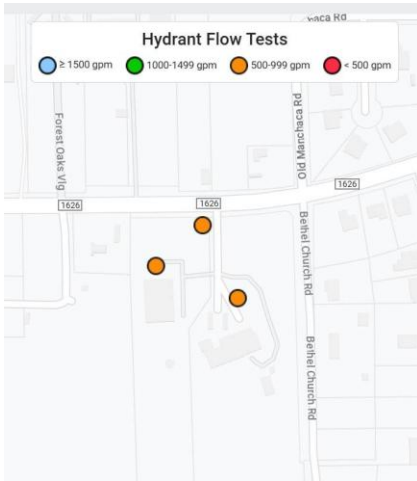
- Station 501 – All flooring was professionally cleaned by a vendor
- Station 502 – discussions on station location with staff, reached out to Marbridge to setup meeting for lease agreement and began looking at properties/station locations on the east side in the Estancia area

Community Risk Reduction:

- Coordinated/led presentation to 300 students at Baranoff Elementary for Fire Prevention Week on Oct 11th



- Completed hydrant flow test training with all shifts and will now start scheduling hydrant flow testing and maintenance throughout the district. The 3 hydrants on our property and SFFMA were used for the training (all flow 500-999 GPM).



- Set up booth and gave out fire prevention and safety information at Manchaca United Methodist Church Fall Festival on Oct 19th:



- Set up booth and gave out fire prevention and safety information at Manchaca Optimist Fall Festival on October 26th:

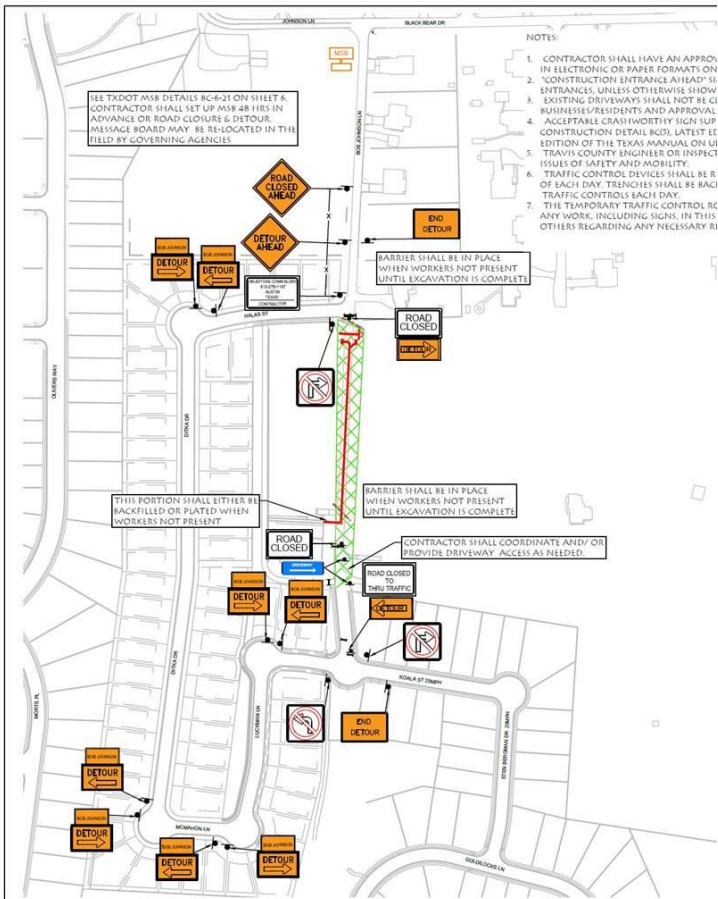


- Completed followup inspection at Manchaca Village Vet – all issues resolved. Preplan entered into RMS:





- Assisted with road closure and preplanning for Bob Johnson Lane project and with hydrant issues:



- Coordinated planning for Bailey MS Bonfire on Nov 8th;
 - Coordinated and participated in Akins HS Public Safety career talk with students and fire station visit on Nov 12th;
 - Coordinated and led presentations to 86 students visiting fire station from Menchaca Elementary on Nov 13th and 15th.
 - Ongoing wildfire Evac planning with AFD Wildfire;
 - Beginning discussions with Red Cross for district wide smoke alarm installation program;
 - Preplanning for possible fire code adoption for ESD 5.
- 6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE OR LEASE AGREEMENT** No action taken.
- 7. DISCUSSION AND POSSIBLE ACTION ON SOCIAL SECURITY ADMINISTRATION WITHHOLDING** No action taken
- 8. SET AGENDA ITEMS AND DATE FOR DECEMBER 12, 2024 MEETING.**
- 9. ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:12pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President