

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5: BOARD MEETING MINUTES, JANUARY 9, 2025

CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** Commissioners Boyd, Dodds, Canion and Quirk
- b. **COMMISSIONERS ABSENT:** Commissioner Wright
- c. **MFD MANAGEMENT:** Chief Chris Barron and Officer Nathan Mendenhall
- d. **VISITORS:** Kyle Hanson

2. MINUTES FROM THE DECEMBER 12, 2024 BOARD MEETING WERE APPROVED

3. PUBLIC COMMENTS: None

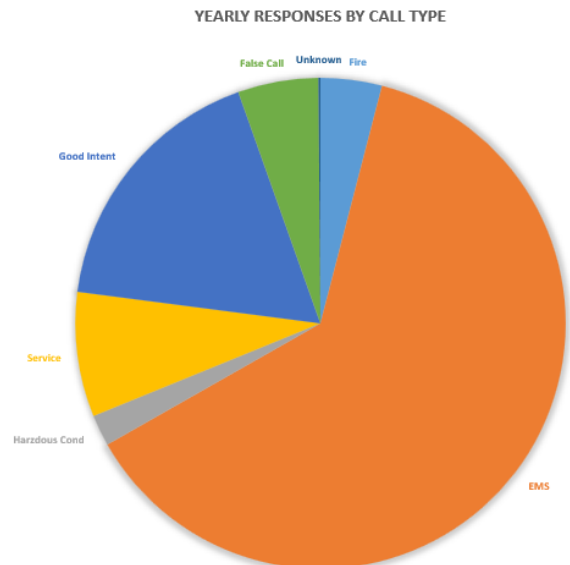
4. ESD TREASURER'S REPORT: Balanced Accounting and Financial Reports were presented by Commissioner Canion. The Treasurer's report was approved by the members of the board by a voice vote.

5. MONTHLY OPERATIONS REPORT:

December 2024 Monthly Report

Activity:	Month	YTD
Fire	2	61
EMS	64	946
Hazardous Cond	3	31
Service	7	124
Good Intent	17	264
False Call	3	80
Other		2
Total	96	1508

Auto Aid Received by AFD 33
Auto Aid Given to AFD 41



Apparatus/Equipment/Projects

- E501 – Out of Service having warranty work done to the coffin style compartments on the top of the apparatus (re-paint/re-build lids to keep water out) due to be completed/returned by January 13th.
- PPE -Another set of gear by a different manufacturer being purchased for wear test
- Annual Hydrant Inspection and Flow test continue
- E511 trip to Ohio delayed until mid-late January
- A loaner truck from Metro Fire is being prepared for us to use since E501 will be out of service for it's repairs and E511 is due to be taken out of service soon

Administration

- Financial statements/budgets/reports updated by accountant
- Website updates including meeting agendas and minutes and audit posted
- Evaluating cancer screening companies for types of scans, locations and pricing

Community Developments/Events

- Hosted 2Bday parties, Pancakes with Santa, Awards/Holiday Banquet, and Girl Scout meeting
- Delaying further hosting events until renovation are done

Personnel

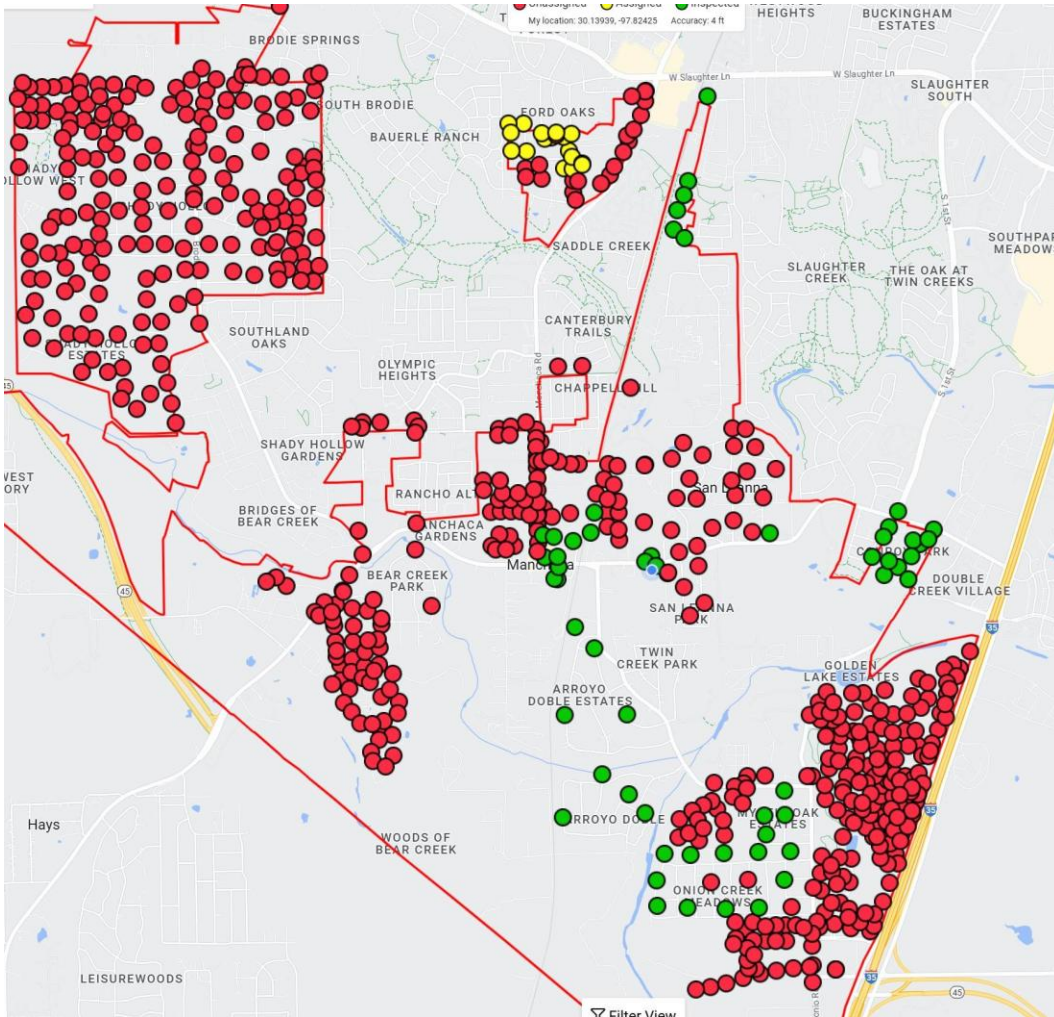
- Interviews for 2 firefighter positions set for January 9 & 10th
- One personnel still out on medical leave
- Personnel attended West Side 5 raining and completed AutoAid continuing education training
- AA – Mid-Rise training set for January
- 3 personnel have completed the Driver/Operator class hosted by Oak Hill FD

Station/Land

- Station 501 – No updates
- Station 502 –
 - Hays Co - Met with Hays County Commissioner Walt Smith on the possibility of acquiring or finding land along the SH45 extension that will go through Travis and Hays Counties. He will be discussing our needs with the developer to see if there is a possibility of having a fire station located on the Travis Co side of the project
 - No updates on Marbridge other than their attorney is working on verbiage for the lease agreement
 - Scheduling meeting with land developer near Estancia to discuss possible land options

Community Risk Reduction:

- Making good progress on hydrant inspections and flow testing (**green** hydrants have been inspected and/or flow tested); **yellow** ones are assigned and in progress; **red** ones are remaining however many in south of FM 1626 are new hydrants.



- Completed inspection and identified violation at IXRF tenant space in Manchaca warehouses on Manchaca Rd. Working with tenant and landlord to get issues resolved. (A HVAC fire occurred in this space and resulted in them requesting an inspection).

Site

The Manchac Business Park

Building

The Manchac Business Park

The Manchac Business Park

10421 OLD MANCHACA RD, Bldg 6

Austin, TX 78748

TCAD Parcel ID 948529 [TCAD record](#)

County Precinct Travis County Precinct 3

Municipal Jurisdiction None

ESD Jurisdiction Travis County ESD No. 5

[Edit](#) [Edit Parent](#) [History](#) [Delete](#)

[Preplan: No status info](#)

Occupancy Class S-2: General low-hazard storage

Construction Type

Square Footage

Stories Above Grade

Stories Below Grade

Occupant Load [QR Code](#)

[Edit Details](#)

[Edit Property Photo](#)

Notes [+ Add Note](#) [Deleted Notes](#)

[ITM Report Status](#)
[Summary Page](#)
[+ Add New System Type](#)

No systems.

Map

Satellite

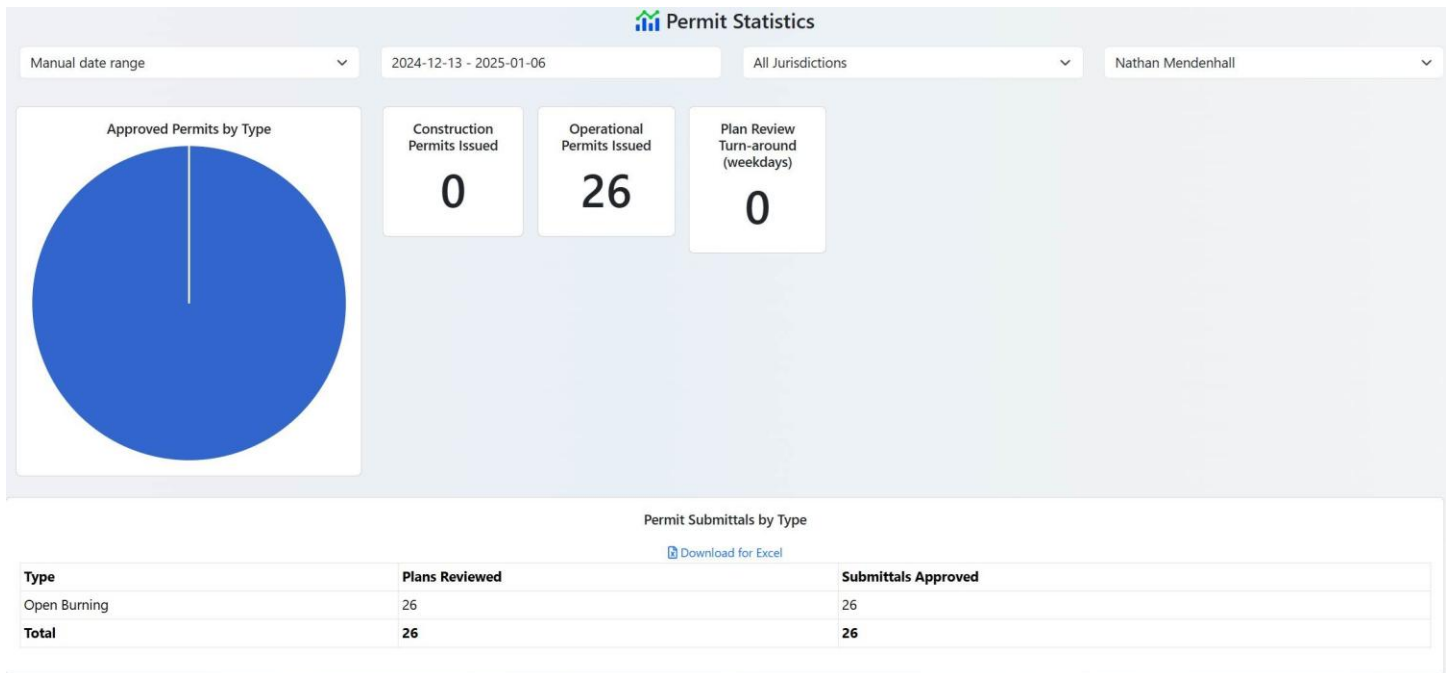
30.166929, -97.830360 [Change coordinates](#)

[Map nearby Properties](#)

Last modified 12/13/2024 by Nathan Mendenhall

- Processed and issued 26 outdoor burn permits between 12/13/2024 and 1/6/2025:

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- Designed social media content for Christmas and New Years holidays, including firework safety messaging;
- Working with Travis County and 911 Addressing on residential addressing issues for residents on Double Elm Dr.
- Followup on road closures/improvements on Bob Johnson Rd.
- Ongoing data entry for properties into RMS.
- Preparation for possible fire code adoption.

6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE OR LEASE AGREEMENT No action taken

7. DISCUSSION AND POSSIBLE ACTION ON SOCIAL SECURITY ADMINISTRATION WITHHOLDING No action taken.

8. DISCUSSION AND POSSIBLE ACTION FOR CONTRACT FOR LEGAL SERVICES WITH DOUG YOUNG, PLLC
It was moved by Commissioner Quirk seconded by Commissioner Dodds the Board authorized the contract for legal services with Doug Young, PLLC.

9. THE BOARD WENT INTO EXECUTIVE SESSION REGARDING PERSONNEL AT 7:27 PM. THE BOARD AND RETURNED AT 8:00 PM

10. SET AGENDA ITEMS AND DATE FOR FEBRUARY 13, 2025, MEETING.

11. ADJOURNMENT: There being no further business, the meeting was adjourned at 8:02 pm.

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President