

COMMISSIONERS:

Reed Boyd, President

Tom Dodds, Vice President

Dennis Wright, Treasurer

Judy Canion, Assistant Treasurer

Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES, MARCH 13, 2025

CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:36 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Wright, Commissioner Canion and Commissioner Quirk
- b. **COMMISSIONERS ABSENT:** Commissioner Dodds
- c. **MFD MANAGEMENT:** Chief Chris Barron and Officer Nathan Mendenhall
- d. **VISITORS:** Kyle Hanson, Silvestre Islas, Jeff Jones, Vincent Reed, Randy Salinas

2. MINUTES FROM FEBRUARY 13, 2025, BOARD MEETING WERE APPROVED

3. PUBLIC COMMENTS:

None

4. ESD TREASURER'S REPORT:

Balanced Accounting and Financial Reports were presented by Commissioner Wright and Commissioner Canion. The treasurer's report was approved by the members of the board by voice vote.

5. MONTHLY OPERATIONS REPORT:

February 2025 Monthly Report

Fire	4	23
EMS	77	159
Hazardous Cond	4	9
Service	12	19
Good Intent	15	38
False Call	6	11
Other		0
Total	118	259

Activity:

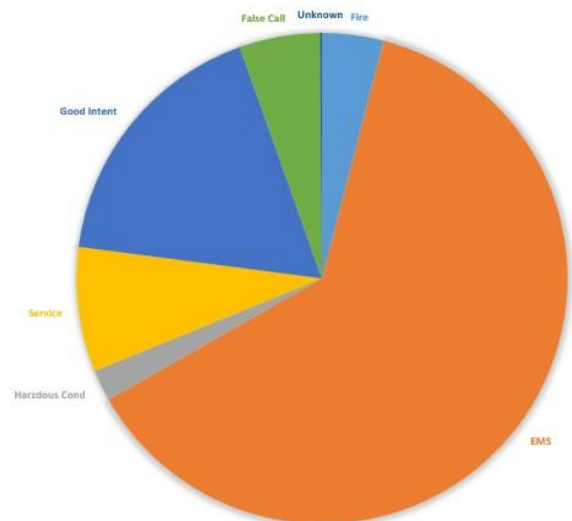
Month

YTD

Auto Aid Received by AFD 37

Auto Aid Given to AFD 46

YEARLY RESPONSES BY CALL TYPE



Apparatus/Equipment/Projects

- E501 – Fully operational
- E501 – HAAS Alert Warning System Press Release and news story on CBS – first month report attached
- PPE -Awaiting final set of gear for wear tests
- E511 – taken out of service and went to Ohio
- Traffic Pre-Emption Repair Project –All intersections and fire station warning signaling operational
- Squad 501 Responses –
 - Returning to being staffed as staffing levels returning to full staffing

Administration

- Financial statements/reports updated by accountant
- Insurance risk review conducted by insurance company. Two of our three drivers attending a train the trainer course and will conduct emergency vehicle driving task assignments and annual skills for all drivers upon returning. Driving record review and criteria for driving being formalized in an SOG.
- Website updates including meeting agendas and minutes and audit posted
- 2024 annual report completed, posted and distributed
- Received AutoAid and Mutual Aid Agreements for review with Hays County Fire Departments
- Still waiting on IRS C3 status on TCESD5 non-profit status

Community Developments/Events

- Hosted Auxiliary and HOA meeting
- Delaying further hosting events until renovation are complete

Personnel

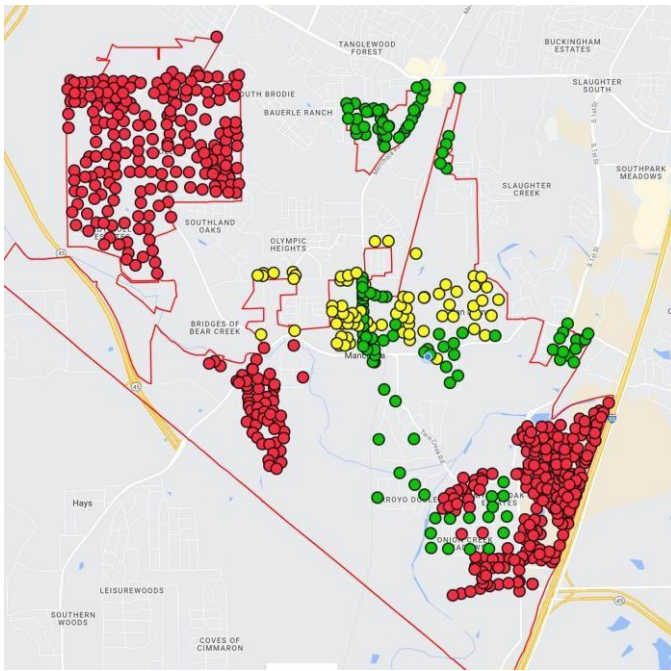
- Two personnel beginning employment on March 10th with orientation
- One firefighter returning to work in March from LOA
- Ezra Full Body Scan being scheduled prior to our FrontLine health evaluations in March • DCPE hands on skills planned for first of March

Station/Land

- Station 501 – New fire alarm system installation complete
 - Renovations begun – working on two public restrooms and one staff bath. Once complete, additional staff baths, kitchen and dorms are next.
- Station 502 –
 - Marbridge - - no update
 - Travis South - - has approx. 2 acres able to be built on / awaiting site development plan and cost evaluation
 - Urban's - - working with developer on possible development layout

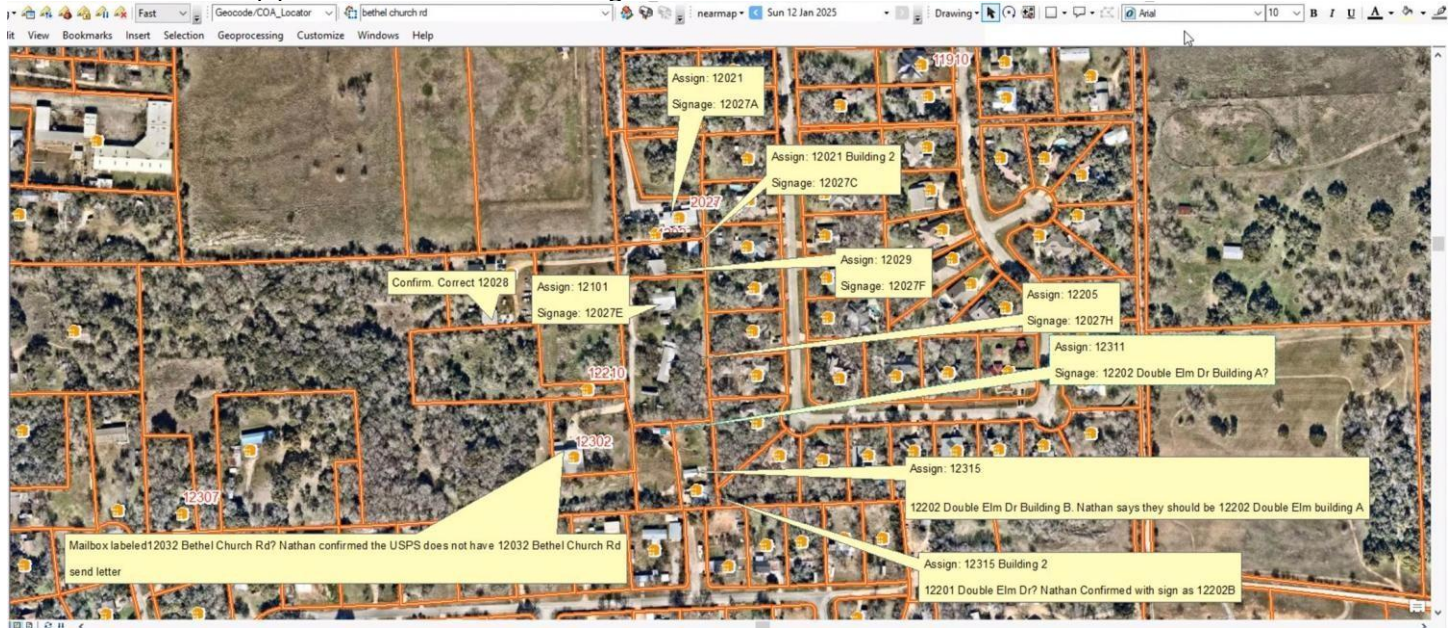
Community Risk Reduction:

- Making good progress on hydrant inspections and flow testing (green hydrants have been inspected and/or flow tested); yellow ones are assigned and in progress for February; red ones are remaining.

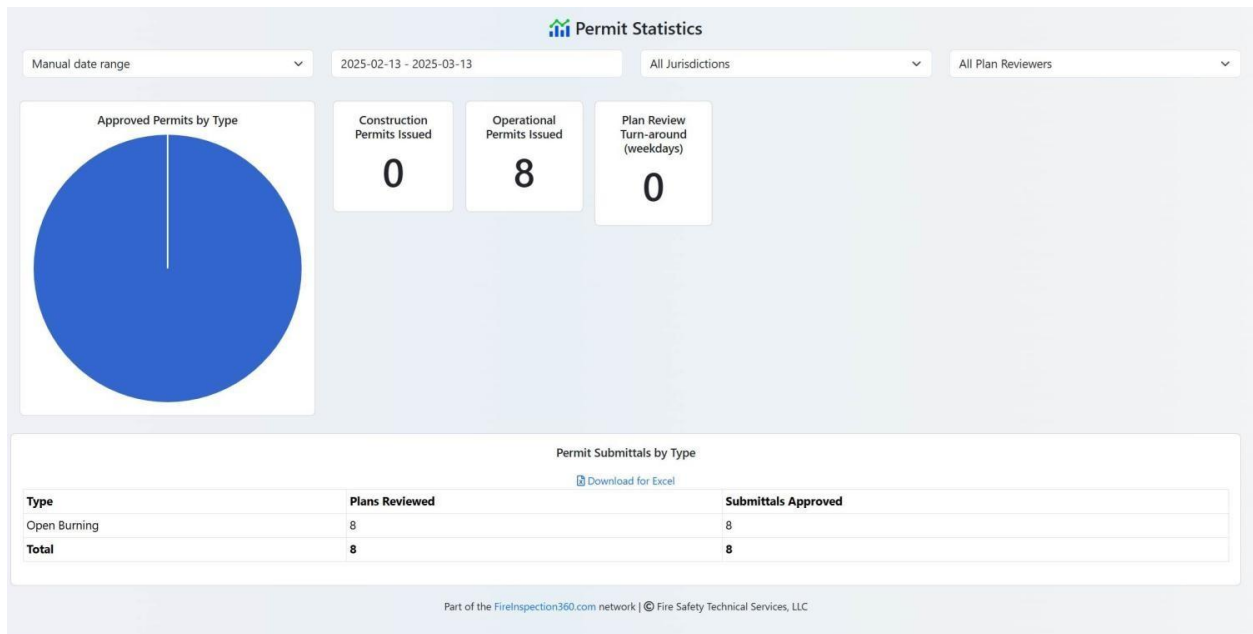


- Planning and coordinating with American Red Cross on a Smoke Alarm install event on April 5th from 9a – 2p. The goal is to install approx. 600 smoke alarms in the lower income areas of our district. This will be a massive event with 50-100 volunteers. This will be a door-to-door event in the communities of the Forest Oaks Village manufactured home community, areas east and west of Twin Creeks Drive near Scissortail and Sparkle, and the Arroyo Doble community if time allows.
- Volunteers can sign up at:
https://volunteerconnection.redcross.org/?nd=public_shift_listing&view_id=2&zip_code=78748®istration_id=20796112

- Coordinated / planned with 911 Addressing to fix addresses on Bethel Church Rd.:



- Processed and issued 8 outdoor burn permits between 2/12/2025 and 3/11/2025; there have been 2 Red Flag Warning days and a burn ban is in place at this time...



- Assisted with teaching CPR/First Aid for Bailey Elliott construction
- Assisted with sale of old/outdated radios to used-radios.com
- Performed tenant life safety inspection on old Station 5 which was bought by Capitol Medical



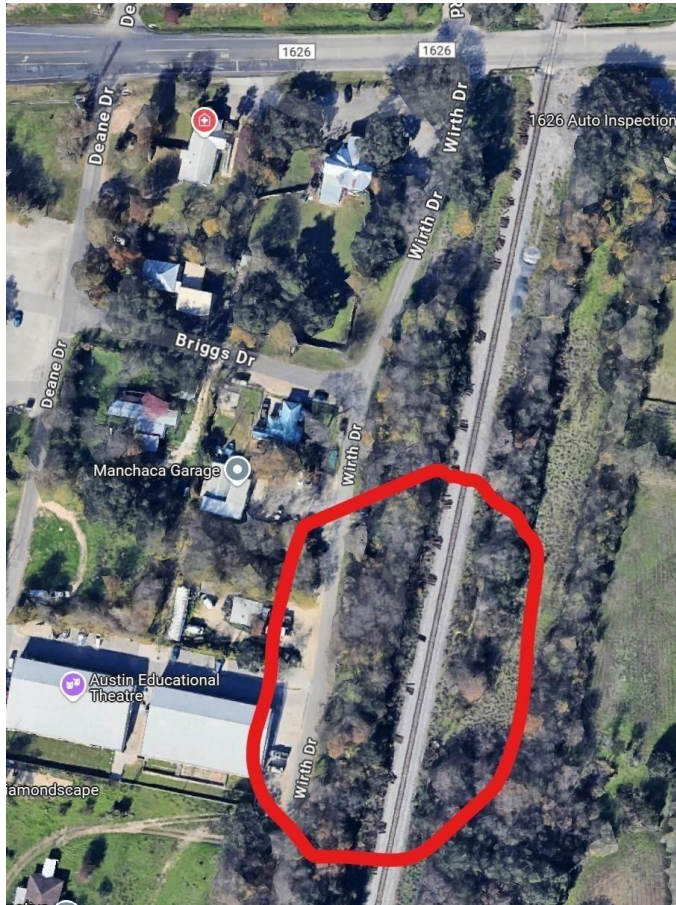
- Assisted business owner of Chavelo's Taco Café (old Mi Ranchito) for remodel of existing building and instructing him on current permit process:

CHAVELO'S TACO CAFE

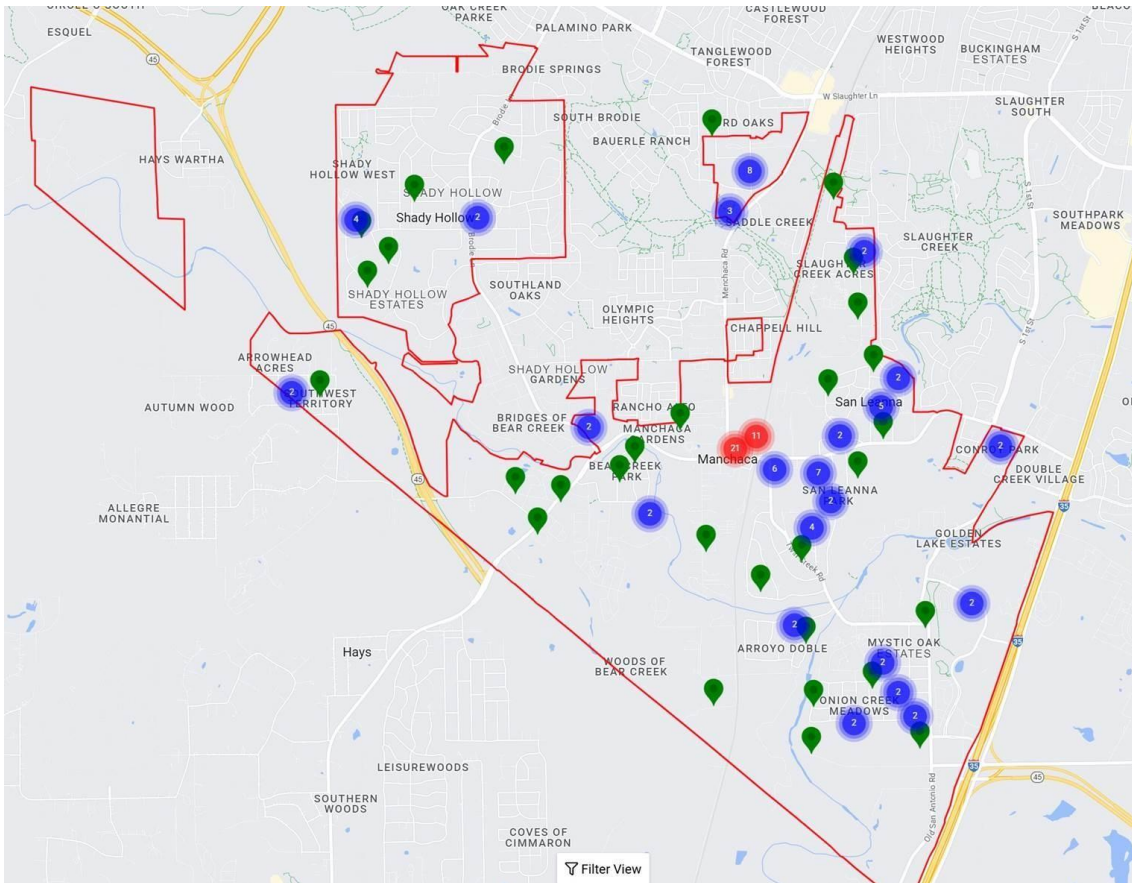


Scheduled inspections for Austin Stone Church and Apostolic Life on Bethel Church Rd.; scheduling others as able.

Assisted Travis County and Union Pacific Railroad with right- of-way violations for warehouse owner on Wirth Rd.:



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- Continuing on wording and preparing fire code and amendments for adoption with assistance from Gib Watt (working on Travis County fire code) and Doug Young
 - Assisting with logistics/scheduling for Auxiliary Spring Event; Menchaca Elementary Mustang Roundup carnival; Marbridge event in April.
 - Continuing to build properties in the inspection record management system:



6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE OR LEASE AGREEMENT
No action taken

7. DISCUSSION AND POSSIBLE ACTION ON SOCIAL SECURITY ADMINISTRATION WITHHOLDING
No action taken

8. DISCUSSION AND POSSIBLE ACTION ON AUXILIARY REQUEST FOR 2025 FUNDING
Motion was made and seconded and passed by a unanimous voice vote to allocate \$15,000.

9. SET AGENDA ITEMS AND DATE FOR APRIL 10, 2025 MEETING.

10. ADJOURNMENT
There being no further business, the meeting was adjourned at 7:21 pm.

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President