

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

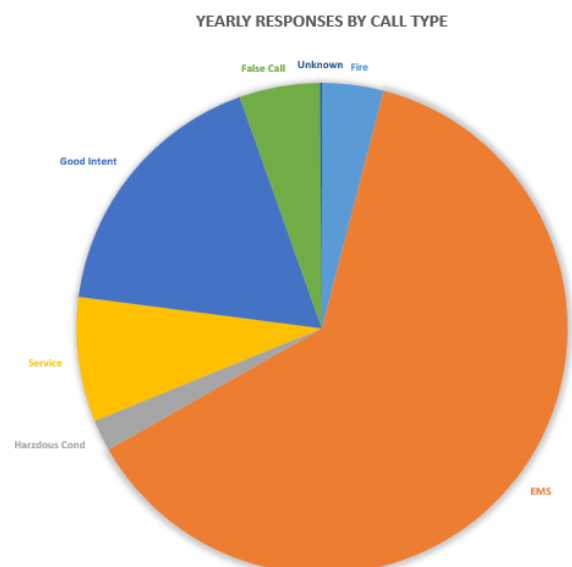
TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES, MAY 8, 2025

1. **CALL TO ORDER AND ESTABLISH A QUORUM:** The meeting was called to order at 6:30 p.m by Commissioner Boyd.
 - a. **COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Dodds, Commissioner Canion and Commissioner Quirk
 - b. **COMMISSIONERS ABSENT:** Commissioner Wright
 - c. **MFD MANAGEMENT:** Chief Barron and Officer Mendenhall
 - d. **VISITORS:**
2. **MINUTES FROM APRIL 10, 2025 BOARD MEETING WERE APPROVED BY UNANIMOUS VOICE VOTE**
3. **PUBLIC COMMENT:** None
4. **ESD TREASURER'S REPORT:** Balanced Accounting and Financial Reports were presented by Commissioner Canion. The treasurer's report was approved by the members of the board by unanimous voice vote.
5. **MONTHLY OPERATIONS REPORT:**

April 2025 Monthly Report

Activity:	Month	YTD
Fire	5	35
EMS	74	311
Hazardous Cond	5	17
Service	5	33
Good Intent	13	65
False Call	7	24
Other		0
Total	109	485

Auto Aid Received by AFD 33
Auto Aid Given to AFD 39



Apparatus/Equipment/Projects

- PPE – Undergoing wear tests for three sets of gear – narrowing down to two vendors. Will be meeting with AFD for their test results
- E511 – Repaired and returned to service / discovered one compartment door damaged while being repaired and it will be repaired soon
- E501 – AC fixed – in full service

Administration

- Financial statements/reports/reconciliations updated by accountant

Community Developments/Events

- Hosted Auxiliary, truck/station tour, Optimist Meeting, two birthday parties, attended Marbridge Roundup, Manchaca Elem Mustang Roundup

Personnel

- All Frontline physical evaluations have been completed
- Attended Required DCPE training
- Undergoing annual wildland pack test
- All personnel to go through mandatory emergency vehicle driver training course asap
- Starflight training scheduled for first of May

Station/Land

- Station 501
 - Public Restrooms complete
 - 1 private restroom undergoing renovation then admin office left
 - Kitchen and bathroom cabinets installed, counters, and backsplash
 - Concrete work by the fuel system repaired
 - Admin building and main building underwent treatment for termites that were discovered
- Station 502 –
 - Approved appraisal agreement

Community Risk Reduction:

- Smoke alarm install at residence on Sendero Verde (installed 4 smoke alarms);
- Completed fire code amendments and sent to ICC for review;
- Participated in DCPE and StarFlight training; produced StarFlight/Manchaca partnership social media posts;
- Completed re-inspections at IXRF and Kingdom Hall on Manchaca Rd;
- Completed annual fire extinguisher tagging with Longhorn Fire Extinguishers for all extinguishers in stations and apparatuses;

Met with TCOLE and obtained info for process to begin formation of a law enforcement agency for fire code enforcement;

Texas Health and Safety Code 775.031:

(c) A district may contract with the state or a political subdivision for law enforcement services or for enforcement of the district's fire code. A district may commission a peace officer or employ a person who holds a permanent peace officer license issued under Section [1701.307](#), Occupations Code, as a peace officer.

Assisted and supported Manchaca Auxiliary Spring Event:



Provided support for Marbridge Roundup annual event on April 11th:



11300 Old San Antonio Rd Building 2

11300 Old San Antonio Rd

11300 Old San Antonio Rd Building 3

11300 Old San Antonio Rd Building 4

11300 Old San Antonio Rd

- ### Approved Permits by Type

Permit Type	Count
Open Burning	22
Gates / Barricades Operational	1

Construction Permits Issued

0

Operational Permits Issued

23

Plan Review Turn-around (weekdays)

0

Permit Submittals by Type

[Download for Excel](#)

Type	Plans Reviewed	Submittals Approved
Gates / Barricades Operational	0	1
Open Burning	22	22
Total	22	23

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Assisted TCSO and resident in San Leanna on structural stability incident with car vs house possible suicide attempt:



6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE OR LEASE AGREEMENT

No action taken

7. DISCUSSION AND POSSIBLE ACTION ON MANCHACA FIRE AUXILIARY AND TCESD5 AGREEMENT

Chief Barron presented a proposed agreement. After a discussion no action was taken.

8. DISCUSSION AND POSSIBLE ACTION ON NEW ENGINE PURCHASE

Dodds moved Canion second move forward on purchasing of new engine.

9. DISCUSSION AND POSSIBLE ACTION ON HAYS COUNTY AUTO AND MUTUAL AID AGREEMENTS

Commissioner Canion moved and Commissioner Quirk second that the District move forward with the project.

10. DISCUSSION AND POSSIBLE ACTION ON TRAINING BUILDING RENOVATIONS

No action taken

**11. DISCUSSION AND POSSIBLE ACTION ON TCESD5 BECOMING A LAW ENFORCEMENT AGENCY
FOR FIRE CODE ENFORCEMENT**

No action taken

12. DISCUSSION AND POSSIBLE ACTION ON FIRE CHIEF'S CONTRACT

Executive Session 7:15 Came out of Executive session at 7:45

No action taken

13. SET AGENDA ITEMS AND DATE FOR JUNE 12, 2025 MEETING

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:52 pm

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President