

COMMISSIONERS:

Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES JULY 10, 2025

1. CALL TO ORDER AND ESTABLISH A QUORUM: The meeting was called to order at 6:30 p.m. by Commissioner Boyd.

- a. **COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Wright, Commissioner Canion and Commissioner Quirk
- b. **COMMISSIONERS ABSENT:** Commissioner Dodds
- c. **MFD MANAGEMENT:** Chief Barron, Nathan Mendenhall
- d. **VISITORS:** David Cardenas, Silvestre Islas, Jacob Machado, Randy Salinas, DeAngelo Torres

2. MINUTES FROM JUNE 12, 2025, BOARD MEETING WERE APPROVED BY UNANIMOUS VOICE VOTE

3. PUBLIC COMMENT: None

4. ESD TREASURER'S REPORT: Balanced Accounting and Financial Reports were presented by Commissioner Wright and Commissioner Canion. The treasurers' report was approved by the members of the board by unanimous voice vote.

5. MONTHLY OPERATIONS REPORT:

June 2025 Monthly Report

Activity:	Month	YTD
Fire	8	46
EMS	69	442
Hazardous Cond	10	28
Service	23	69
Good Intent	2	90
False Call		28
Other		0
Total	112	703

Auto Aid Received by AFD 30
Auto Aid Given to AFD 50

Apparatus/Equipment/Projects

- PPE – Committee working on specs
- SCBA Bottle Hydro Testing 7Completed – All 62 bottles completed testing / 5 failed the test
- Added HAAS alert device to Squad 501
- Brush Truck auxiliary motor to run the water pump was replaced with a new one
- NFPA 1851 required semi-annual cleaning and inspection was completed
- Emergency Vehicle Driver Training to be completed by Mid-August

Administration

- Financial statements/reports/reconciliations updated by accountant
- Stopped withholding and paying into Social Security Administration
- Began property tax rate initial request for information
- Prepared for Travis County Radio Audit
- Prepared/went through Texas Mutual worker's compensation audit
- Worked with legal counsel on land offer letter and review of architect agreement

Community Developments/Events

- Hosted 1 birthday parties, hosted CPR/First Aid for community - 20+ individuals

Personnel

- One FF on leave
- Open enrollment on benefits was held in June
- Personnel participated in West Side 5 Rescue Training and DCPE Sepsis training
- Due to holidays and vacations, filling in extra

Station/Land

- Station 501
 - All renovations completed
 - Rainwater collection system – irrigation pump issues have finally been resolved. West side tanks will not be able to be isolated due to the length of the water drawl and size of the pipe coming into the system.
 - Site network issues – network issues have been fixed and backup Internet Service Provider failover resolved
- Station 502 –
 - Offer sent to Urbans
 - Legal counsel reviewing architect agreement

Community Risk Reduction:

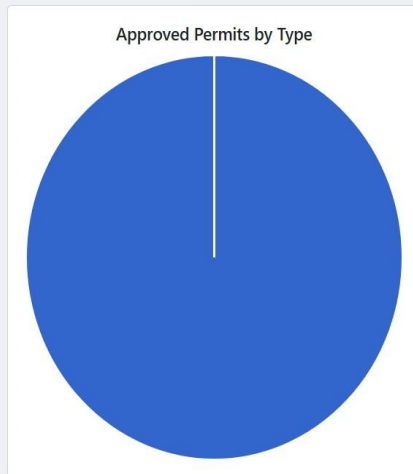
- Completed Medical CEs with DCPE;
- Met with Doug Young for a combined 5 hours to work on fire code;
- Completed required range hours for TCOLE;
- Consultation/Smoke alarm repairs at 409 Zamora Crossing residence;

- Annual inspection of electric gates in Estancia subdivision;
 - Attended monthly ESD Prevention roundtable meeting;
 - Site visit for residence for Structure Ignition Zone Assessment Course on Whitetail;
 - Coordinated July 4th parade events; they were cancelled day of due to weather;
 - Coordinated VFW July 4th event; it was indoors, not cancelled;
 - Annual fire inspection at Turnkey Security on Bethel Church Rd.; address update;
 - Coordinated multiple birthday party reservations;
 - Working on web and RMS updates for fire code roll out/implementation;
 - Planning and coordinating with Texas Forest Service to host Structure Ignition Zone training course;
 - Other duties as assigned.
-

Bar and outdoor music venue coming: Backwoods Bar (old Giddyups), right next to apartments



- Processed and issued 18 outdoor burn permits between 6/6/2025 and 7/8/2025; Burn ban has been lifted since 3/28/202



Construction
Permits Issued

0

Operational
Permits Issued

18

Plan Review
Turn-around
(weekdays)

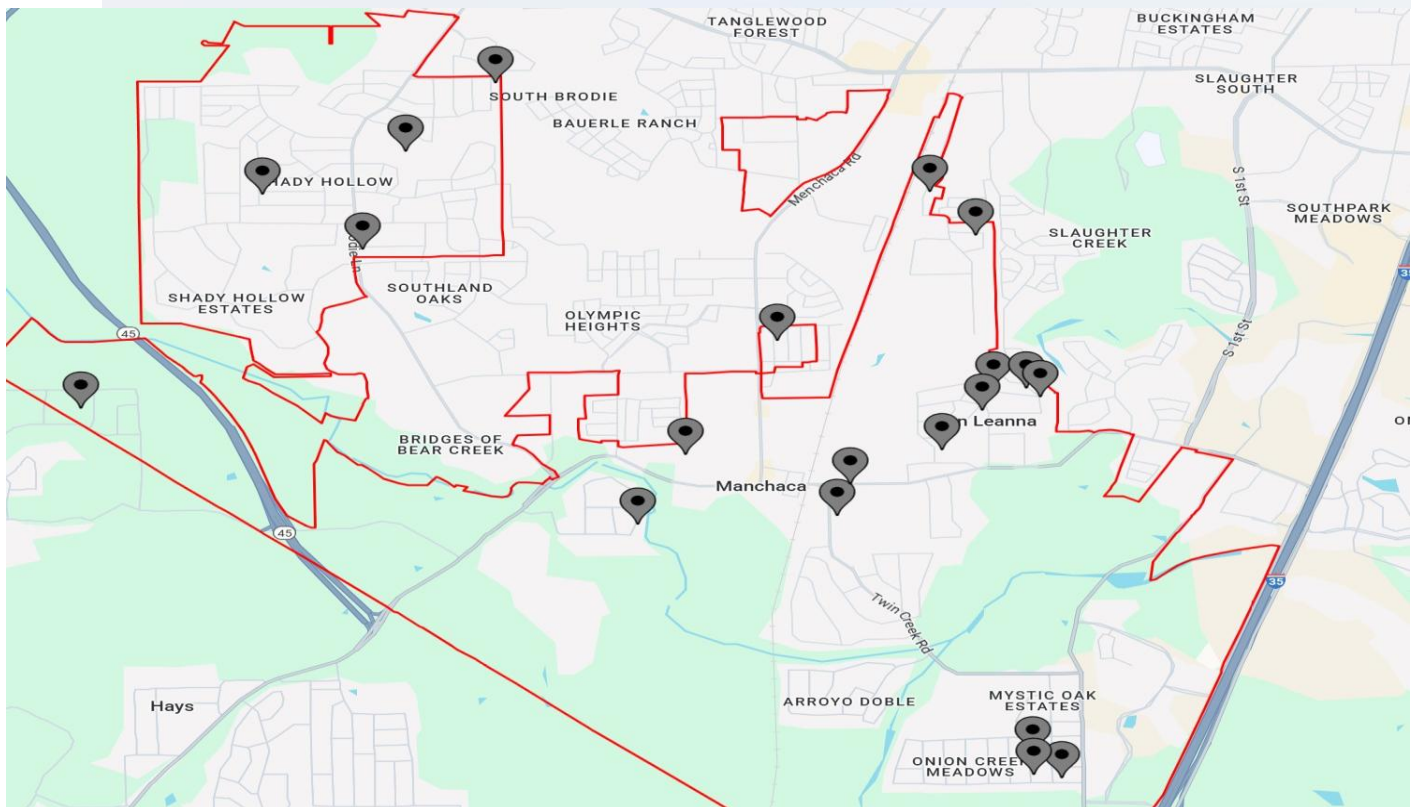
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Permit Submittals by Type

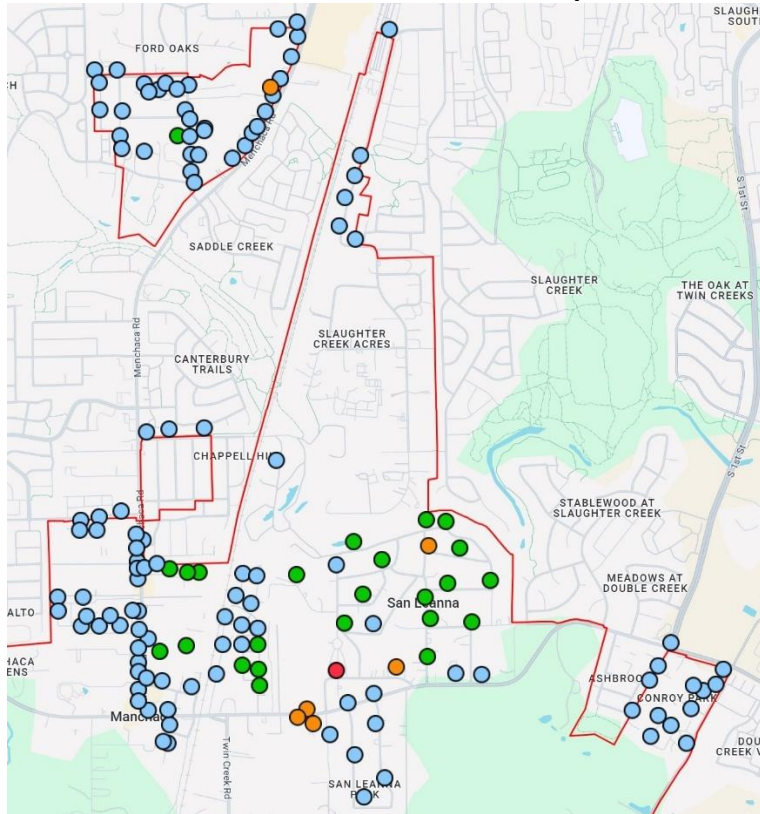
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Type	Plans Reviewed	Submittals Approved
Open Burning	18	18
Total	18	18

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Continuing hydrant inspections/flow testing. Approximately 150 hydrants completed, some were out of service and have since been repaired.



6. DISCUSSION AND POSSIBLE ACTION ON STATION 502 LAND PURCHASE AGREEMENT

A Contract for the Urban Property has been submitted.

7. DISCUSSION AND POSSIBLE ACTION ON STATION 502 CONSTRUCTION METHOD

After a discussion, it was moved Commissioner Canion and seconded by Commissioner Wright that the project be design/build.

8. DISCUSSION AND POSSIBLE ACTION ON MOU WITH TRAVIS COUNTY ESD #6 ON LAW ENFORCEMENT COMMISSION ON FIRE CODE ENFORCEMENT

After a discussion no action was taken

9. DISCUSSION ON FIRE CODE ADOPTION FOR TCESD5

After a discussion, no action was taken

10. DISCUSSION AND POSSIBLE ACTION FY 26 BUDGET

After discussion, Commissioner Quirk moved and seconded by Commissioner Wright the FY 2026 budget was adopted

13. SET AGENDA ITEMS AND DATE FOR AUGUST 14, 2025 MEETING

The Board agreed to have a working session at 9 am on August 9, 2025

14. ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:19 p.m.

Submitted by:

Approved:

Tom Quirk, TCESD #5, Secretary

Reed Boyd, TCESD #5, President