

**Commissioners:**  
 Reed Boyd, President  
 Tom Dodds, Vice President  
 Dennis Wright, Treasurer  
 Judy Canion, Assistant Treasurer  
 Tom Quirk, Secretary

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES MARCH 12, 2026

**1.) Call to order and establish a quorum.** The meeting was called to order at 6:31 p.m. by Commissioner Boyd. Quorum was present.

**a. COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Wright, Commissioner Canion, Commissioner Quirk, Commissioner Dodds

**b. COMMISSIONERS ABSENT:**

**c. MFD MANAGEMENT:** Chief Barron, Stephanie Grayson

**d. VISITORS:** Kyle Hanson, DeAngelo Torres, Austin Leal, Eduardo Rodriguez

**2.) Minutes from February 2026 board meeting approved by unanimous vote**

**3.) Public Comment:** None

**4.) ESD Treasurers Report:** TCESD5 financial reports were presented and reconciled through February 2025

**5.) Monthly Operations report:**

a. Monthly/Yearly Call Volume

b. Apparatus/Equipment/Station

c. Projects

### February 2026 Monthly Report

Activity:	Month	YTD
Fire	4	19
EMS	35	80
Hazardous Cond	11	27
Service	13	31
Good Intent	11	22
False Call	1	2
Other		0
<b>Total</b>	<b>75</b>	<b>181</b>

#### Apparatus/Equipment/Projects

- PPE Coat Issues are going to be resolved by manufacturer by replacing all coats

#### Administration

- October and January Deployment Reimbursements to TDEMS have been submitted
- Setting up Cobra Administration for future needs

#### Community Developments/Events

- Hosted 1 baby shower, 1 HOA meeting, & Auxiliary Mtg

## Personnel

- Two FF on leave
- DCPE Medical training on airways
- Tender501 to Sutton County for TIFMAS response with 2 personnel
- Preparing for annual firefighter physicals with lab work, online assessments, etc for first of March
- Working on TIFMAS wildland qualifications for personnel interested in deployments

## Station/Land

- Station 501
  - Fiber circuit fully operational
  - Garage Doors – New garage doors fully operational. Minor incident involving an apparatus and door coming down due to the timers. Two panels will need to be replaced.
  - Sauna for FF detox received and installed
- Station 502 –
  - Multiple meetings with developer, civil engineer and our project manager – moving forward with contract

## Community Risk Reduction:

### BURN BAN IN EFFECT (February 10, 2026)

Updated social media pages, phone messaging, website and LED sign

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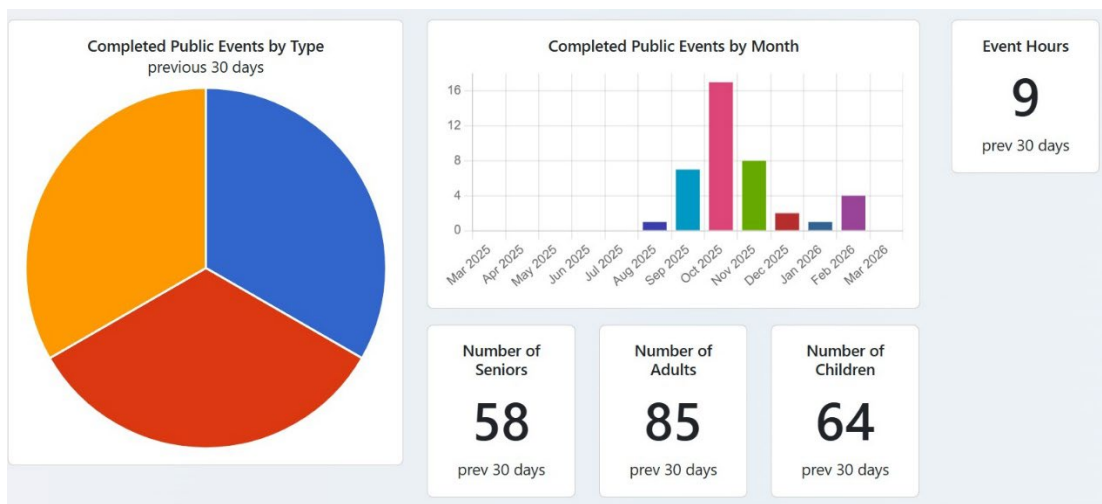
There were 4 Public Events in February:

Fire Station School tour (2-3-2026): 12 adults; 22 children; 7 fire personnel

Community Event at Menchaca Commons Apartments (2-6-2026): 25 adults, 60 children; 6 fire personnel

Birthday Party at Station 501 (2-21-2026)

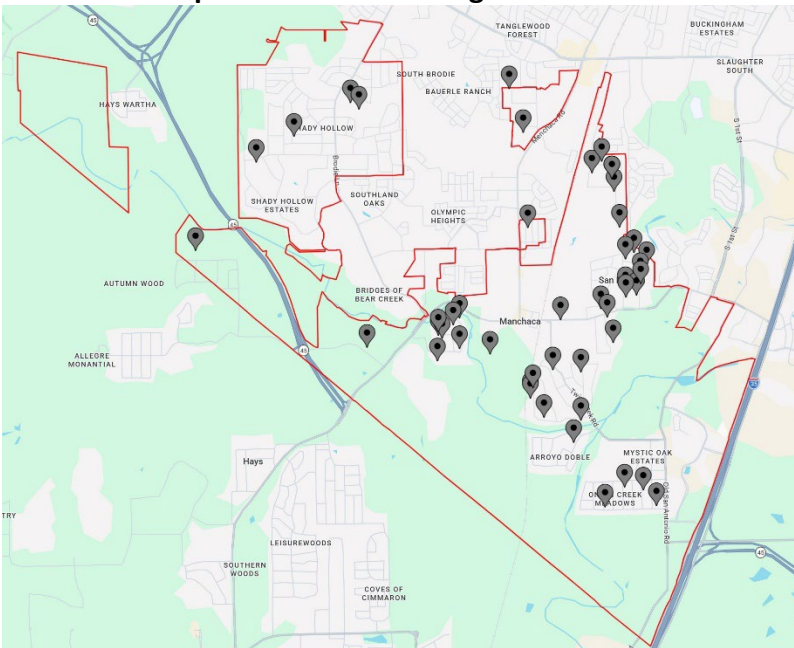
Enclave at Estancia HOA Meeting at Station 501 (2-23-2026)



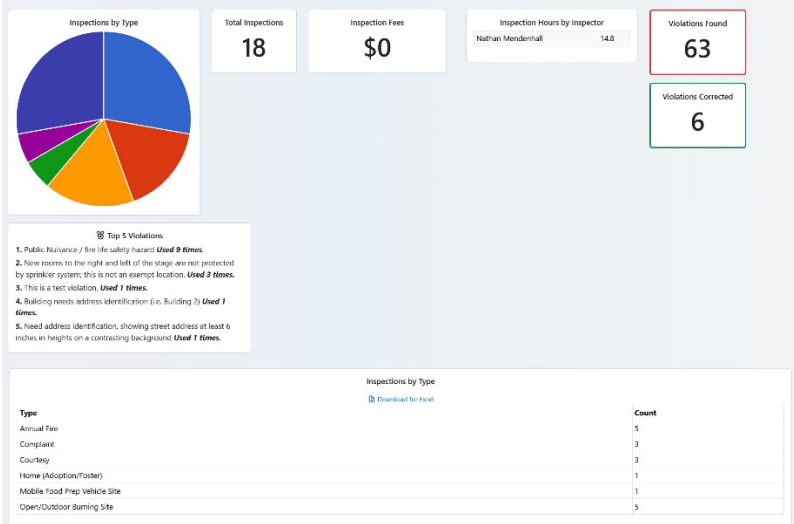


**CODE / PREVENTION ACTIVITIES FOR FEBRUARY:**

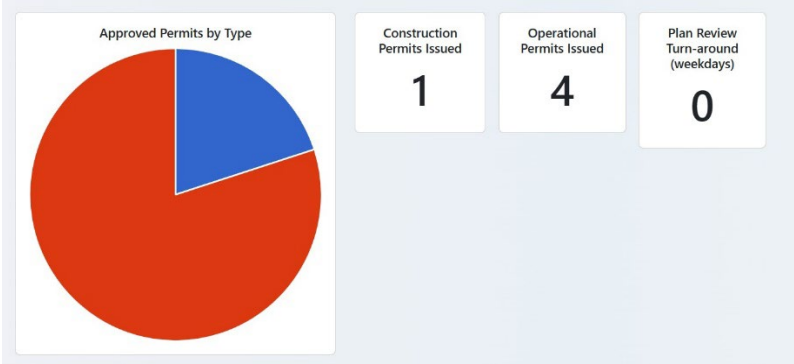
- 4 new Outdoor Burn Site Inspections with Annual Permits Issued / Map below shows current permits issued through Feb 2026. Total of 48 issued for 2026.



- Completed 18 inspections in February / 63 violations found, and in process of correction.



- Completed 1 plan review; average time for review less than 1 day; approved 4 permit submittals;



Assisted with traffic control on Twin Creeks for transport of Manufactured Homes / Twin Creeks was closed for 45 minutes as the structures got stuck and had to be moved / This was not planned or coordinated; I just drove up on it (February 10):





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- Collected \$650.00 in fire code-related fees (permitting, plan review, inspections)
  - Meeting with new attorney for fire code to replace Doug Young (2-3-2026);
  - Attended monthly Travis County ESD Prevention Round-table coordination meeting;
  - Development consult meeting for Warehouse project at 12905 Lowden Lane (2-6-2026);
  - Development consult meeting for Moontower Apartments project at 10212 Manchaca Rd (2-9-2026);
  - Aerial Apparatus site consult for Rangewater Apartments (2-9-2026);
  - Consult meeting for Change of Use of property at 11241 Slaughter Creek Dr (2-18-2026);
  - Development consult meeting for Warehouse park at 12607 and 12421 Lowden Ln (2-19-2026);
  - Planning for Travis County CERT team weekend training for March 27-29;
  - Attended Vision 20/20 Risk Reduction Conference in Concord, NC (Feb 23-26); largest risk reduction conference in the USA:



**6.) Discussion and possible action on Station 502 Land Purchase agreement: No Action Taken**

**7.) Discussion and possible action on Station 502 Architect Contract: No Action Taken**

**8.) Discussion and possible action to approve engagement letter for legal services for fire code enforcement:**

Commissioner Dodds moved that the engagement letter for legal services for fire code enforcement be approved. The motion was seconded by Commissioners Quirk and Wright. Motion carried.

**9.) Set agenda items and date for April meeting April 9<sup>th</sup> for meeting**

**Executive Session:** Called by Commissioner Boyd under code sec 551.074 from 7:01 p.m. out at 7:16 p.m.

**10.) Adjournment:** There being no further business, the meeting was adjourned at 7:18 p.m.

Submitted by: Tom Quirk

Approved: Reed Boyd

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