

**Commissioners:**  
 Reed Boyd, President  
 Tom Dodds, Vice President  
 Dennis Wright, Treasurer  
 Judy Canion, Assistant Treasurer  
 Tom Quirk, Secretary

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES APRIL 9, 2026

**MONTHLY MEETING AGENDA**

- 1.) **Call to order and establish a quorum:** The meeting was called to order at 6:30 p.m. by Commissioner Boyd. Quorum was present
  - a. **COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Dodds, Commissioner Wright, Commissioner Quirk, Commissioner Canion
  - b. **COMMISSIONERS ABSENT:**
  - c. **MFD MANAGEMENT:** Chief Barron, Stephanie Grayson, Nathan Mendenhall
  - d. **VISITORS:** Vincent Reed, Kirby Reyes, Woody Wilson

**Executive Session: Called by Commission Boyd under code section 551.072 from 6:31 p.m. to 6:58 p.m.**

- 2.) **Minutes from March 2026 board meeting approved by unanimous vote**
- 3.) **Public Comment:** Woody Wilson spoke about the Bexar County ESD Association.
- 4.) **ESD Treasurers Report:** TCESD5 financial reports were presented and reconciled through March 2026
- 5.) **Monthly Operations report:**
  - a. Monthly/Yearly Call Volume
  - b. Apparatus/Equipment/Station
  - c. Projects

### March 2026 Monthly Report

Activity:	Month	YTD
Fire	6	19
EMS	53	80
Hazardous Cond	11	27
Service	5	31
Good Intent	10	22
False Call	1	2
Other		0
<b>Total</b>	<b>86</b>	<b>181</b>

Auto Aid Given to Austin      39

### **Apparatus/Equipment/Projects**

- New Coats from manufacturer due to arrive first of April
- Several apparatus require minor repairs – Awaiting LTFR to come out
- Requesting new SCBAs to evaluate

### **Administration**

- Still awaiting October/January payment from TDEM
- Processed COBRA information for personnel

### **Community Developments/Events**

- Hosted 1 birthday party, Optimist Club and Girl Scout meetings

### **Personnel**

- One Lieutenant separated employment with TCESD5
- One firefighter expected to return from leave in April
- All physicals completed / Only one person was deemed not fit for duty
- Looking for new person to fill vacant firefighter position
- Several personnel enrolled in mandated wildland training needed for deployments

### **Station/Land**

- Station 501
  - Fuel station pump repaired
- Station 502 –
  - Finalizing purchase agreement with developer and architect agreement

### **Community Risk Reduction:**

BURN BAN STILL IN EFFECT (February 10, 2026)

Updated social media pages, phone messaging, website and LED sign

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### **There were 5 Public Events in March:**

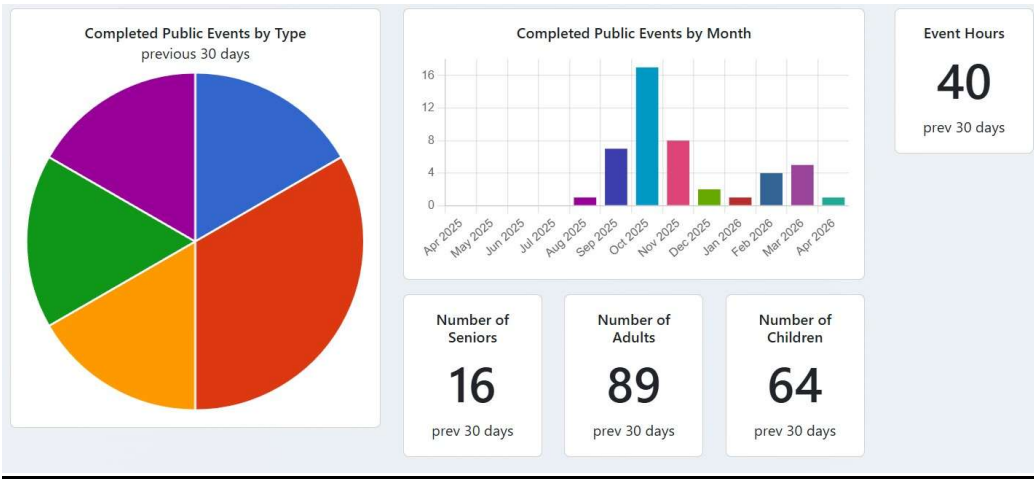
Smoke Alarm Install at Shady Hollow Residence (3-16-2026)

Fire Station Girl Scout tour (3-19-2026): 8 adults; 10 children; 6 fire personnel

Birthday Party at Station 501 (3-21-2026)

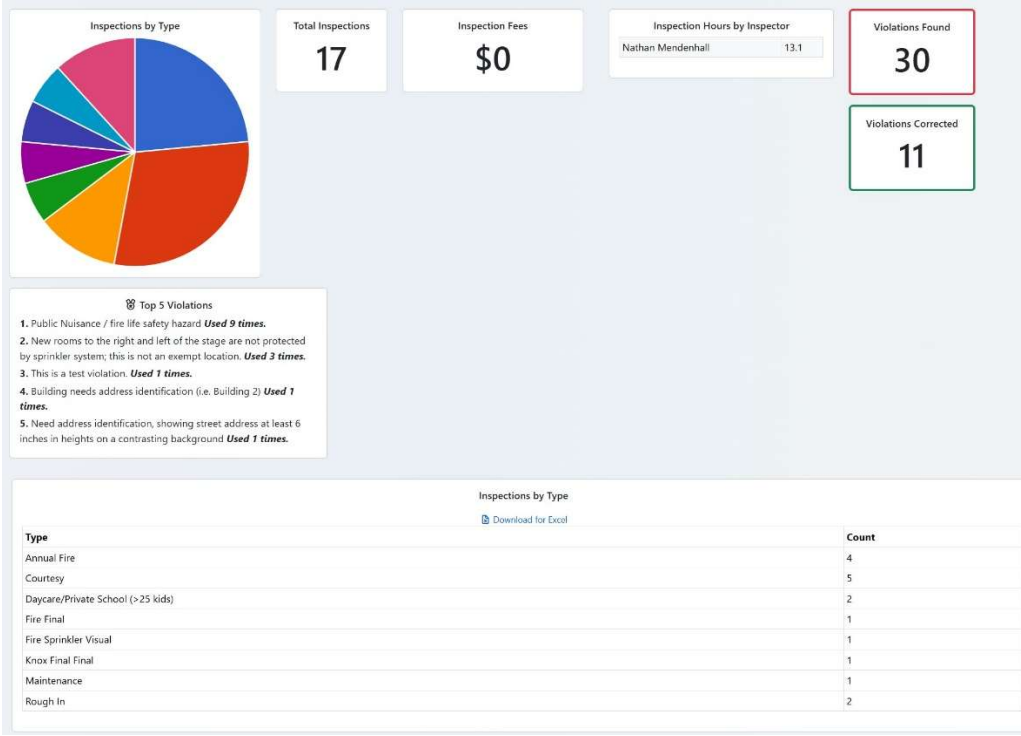
Fire Prevention and Fire Extinguisher Training at PCSI (3-25-2026)

Day Care Visit at Manchaca Baptist Church (3-31-2026): 15 adults; 34 kids; 4 fire personnel

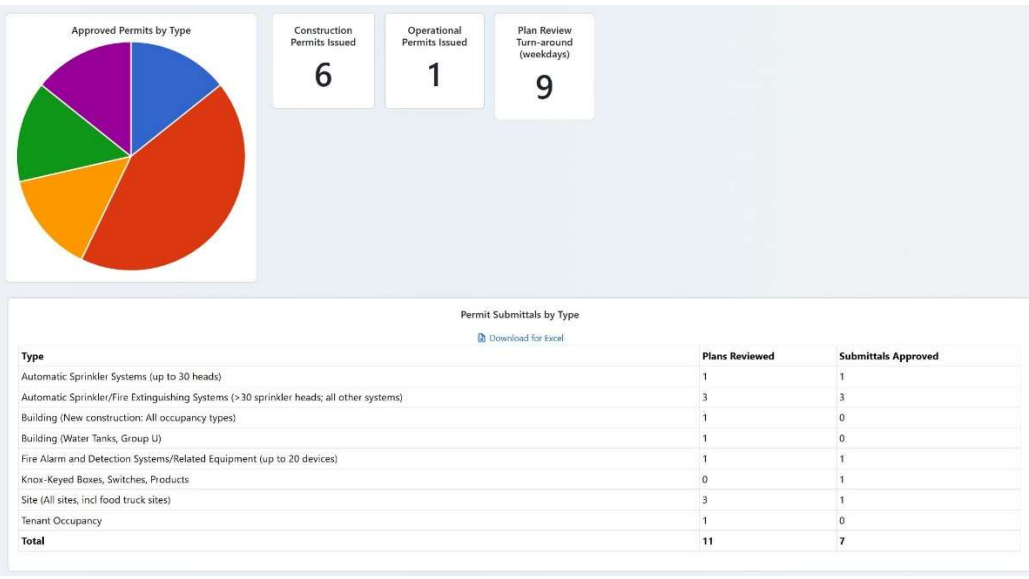


**CODE / PREVENTION ACTIVITIES FOR MARCH:**

- Completed 17 inspections in March / 30 violations found, and in process of correction.



- Completed 11 plan reviews; average time for review 9 days; approved 7 permit submittals;



**Installed Burn Ban Signs throughout the District:**



- **Collected \$7,979.80 in fire code-related fees (permitting, plan review, inspections)**

Invoice #	Property or Project Name	Address	Object Type	Object Number	Amount	Paid?	Date Paid	Payment Method	CP ID or Check #
32	South Austin's Finest Business Park (24 Belly Business)	12927 LOWDEN LN	Building (Water Tanks, Group U) Permit	2026-0018	\$250.00	Yes	3/20/2026	Certified Payments	100352283793
31	24 Belly Business	12927 LOWDEN LN	Site (All sites, incl food truck sites) Permit	2026-0017	\$300.00	Yes	3/12/2026	Certified Payments	100351655453
30	Marbridge Foundation Senior Dorm Panel Replacement	2310 BLISS SPILLAR RD, Bldg 30	Fire Alarm and Detection Systems/Related Equipment (up to 20 devices) Permit	2026-0016	\$150.00	Yes	3/10/2026	Certified Payments	100351523151
29	Ellison at Manchaca apartment complex	2110 LYNNBROOK DR	Building (New construction: All occupancy types) Permit	2026-0014	\$7279.80	Yes	3/2/2026	Certified Payments	100350732819

- **Meeting with The Fenley Apartments (under construction) at 11800 Manchaca Rd regarding occupancy phasing plan**
- **Meeting with the attorney regarding fire code enforcement for a property on Kellywood being used as an event venue**
- **Attended monthly Travis County ESD Prevention Round-table coordination meeting;**
- **CERT team weekend was postponed due to a lack of signups / bad dates chosen by Travis County**
- **Assisted the Auxiliary with design work for new shirts**
- **Coordination with SFMO and Sound Off for Fire Prevention school education programs for 2<sup>nd</sup> and 3<sup>rd</sup> grade**
- **Continued work with Austin 911 addressing to fix several property addressing issues in the District.**

6.) Discussion and possible action on Station 502 Land Purchase agreement: No action taken.

7.) Discussion and possible action on Station 502 Architect Contract: Commissioner Wright moved that the architect's contract be approved, Commissioners Quirk and Dodds second. Motion approved.

8.) Set agenda items and date for May 14th meeting

9.) Adjournment: There being no further business, the meeting was adjourned at 7:40 p.m.

Submitted by: Tom Quirk

Approved by: Reed Boyd