

**Commissioners:**  
 Reed Boyd, President  
 Tom Dodds, Vice President  
 Dennis Wright, Treasurer  
 Judy Canion, Assistant Treasurer  
 Tom Quirk, Secretary

## TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES MAY 14, 2026

### MONTHLY MEEETING AGENDA

**1.) Call to order and establish a quorum:** The meeting called to order at 6:30 p.m. by Commission Boyd.

Quorum was present.

**a. COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Wright, Commissioner Quirk, Commissioner Canion

**b. COMMISSIONERS ABSENT:** Commissioner Dodds

**c. MFD MANAGEMENT:** Stephanie Grayson, Nathan Mendenhall

**d. VISITORS:** Vincent Reed, Kyle Hanson, Jeff Jones, Romeo Navarro, Jamie Reed, Camila Reed, Carter Reed, Cristhian Rosales

**2.) Minutes from April 2026 board meeting approved by unanimous vote**

**3.) Public Comment:** Engineer Vincent Reed presented on pay comparison. Pay scales were compared to other area ESDs and cities. Engineer Romeo Navarro provided commentary on the concern regarding keeping senior staff. Interim Lieutenant Kyle Hanson thanked the board for considering the data and for engaging in the conversation about compensation.

Commissioner Boyd suggested an additional planning meeting for the FY 2026-2027 budget.

**4.) ESD Treasurers Report:** TCESD5 financial reports were presented and reconciled through April 2026.

**5.) Monthly Operations report:**

- a. Monthly/Yearly Call Volume
- b. Apparatus/Equipment/Station
- c. Projects

#### April 2026 Monthly Report

Activity:	Month	YTD
Fire	6	31
EMS	42	176
Hazardous Cond	16	54
Service	12	48
Good Intent	18	50
False Call	3	6
Other		0

<b>Total</b>	97	365
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Auto Aid Given to Austin 31

Auto Aid Received from AFD 16

### **Apparatus/Equipment/Projects**

- New PPE Coats from manufacturer arrived with the same flap issue as to why they needed to be replaced. Local representative contacted the manufacturer regarding the issue and they will be replacing all coats again.
- Several apparatus repairs made and just a few minor outstanding items on our apparatus repair list
- All small equipment had their annual preventative maintenance completed this month
- Our SCBA compressor system went out of service and we are waiting the report of needed repairs.
- Several new Scott airpaks to be delivered soon for evaluation
- Squad501 beginning to be put into service more since staffing levels are returning to normal

### **Administration**

- Still awaiting January payment from TDEM- updated with payment info - deposit made April 14, 2026.

### **Community Developments/Events**

- Hosted 1 birthday party, Optimist Club and Girl Scout meetings, and attended the Marbridge Roundup

### **Personnel**

- Moved several personnel to different shifts to balance out shifts based on experience, strengths and needs
- Placed Engineer Hanson as Interim Lieutenant of A shift
- Placed Firefighter Rodriguez as Interim Engineer on B shift
- Held officer/engineer meeting for FD project updates
- Interviewed/hired new personnel for firefighter position on B shift
- Personnel went through online DCPE training for the quarter and a West Side 5 Wildland training
- Many personnel are scheduled and attending the required wildland S130/190 training
- Personnel finishing up ACC-Auto aid semester training

### **Station/Land**

- Station 501
  - HVAC systems went through spring check ups / recommending a better filter system to reduce grease buildup on coils
- Station 502 –
  - Several conversations/meetings with land developer and architect on new station.

### **Community Risk Reduction:**

#### **BURN BAN LIFTED (April 7, 2026)**

**Updated social media pages, phone messaging, website and LED sign**

**There were 6 Public Events in April:**

**Manchaca Optimist Club (April 1, 2026)**

**Marbridge Foundation training (April 7, 2026)**

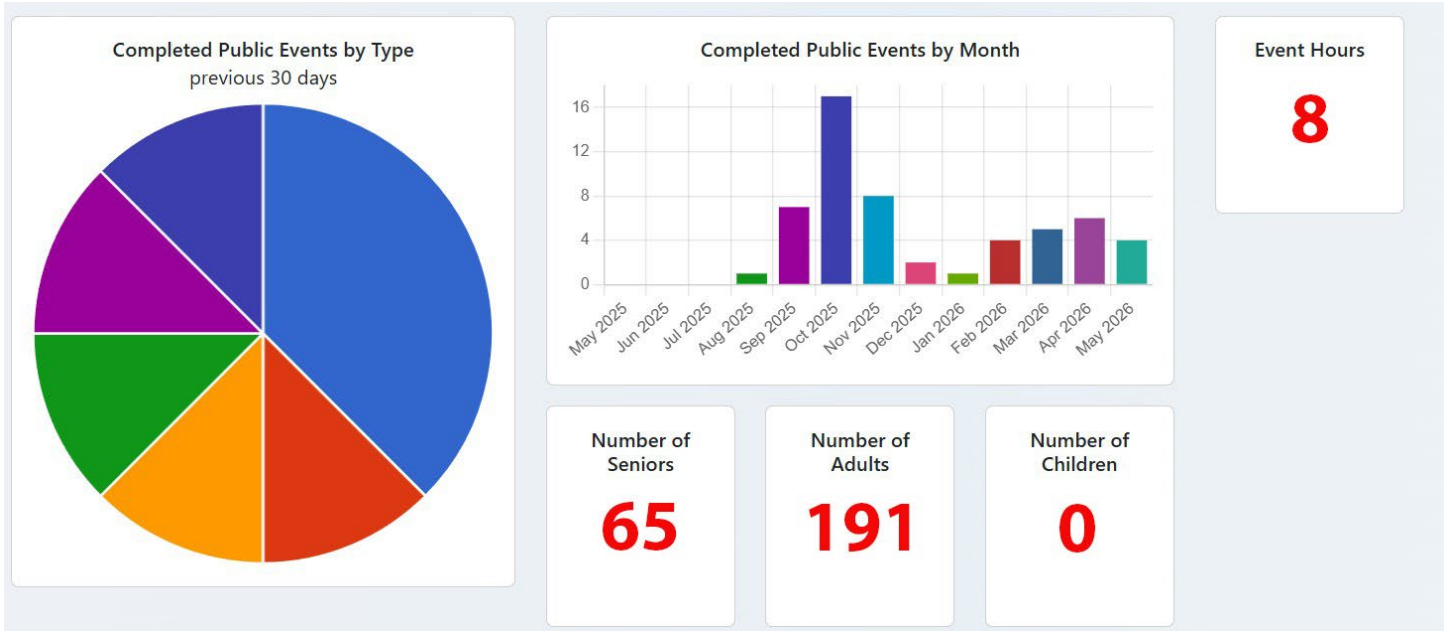
**Marbridge Foundation Annual Roundup (April 10, 2026)**



**Auxiliary Meeting (April 14, 2026)**

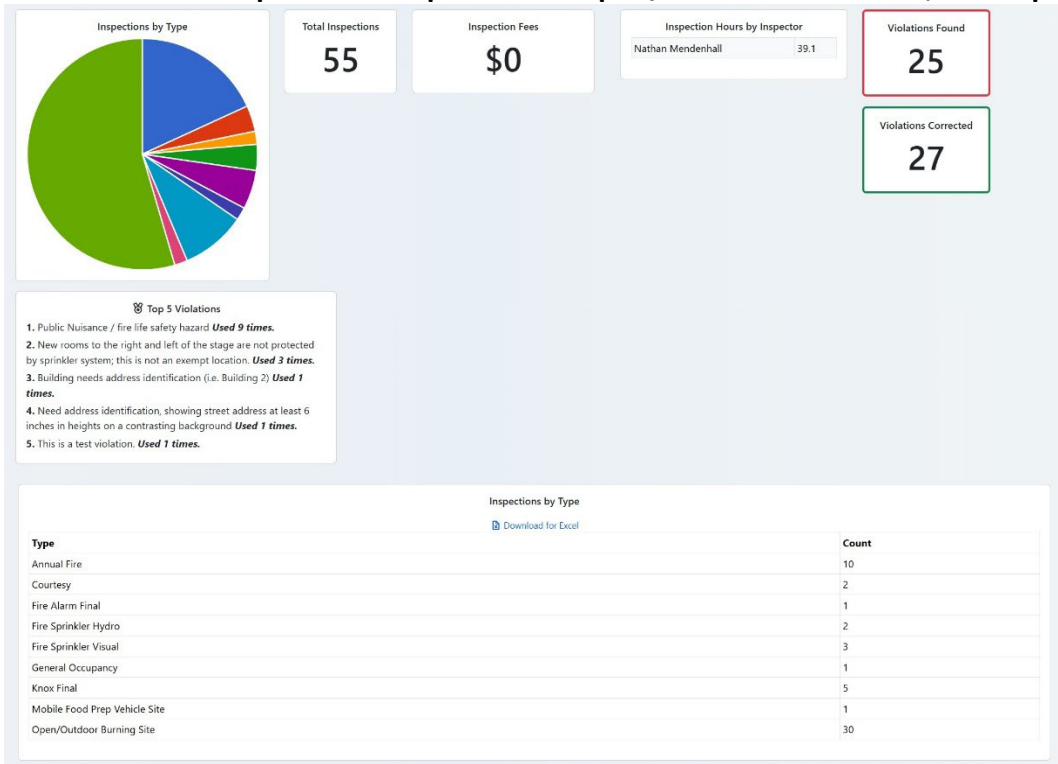
**Birthday Party at Station (April 18, 2026)**

# Smoke Alarm Install at Shady Hollow Residence (4-22-2026)

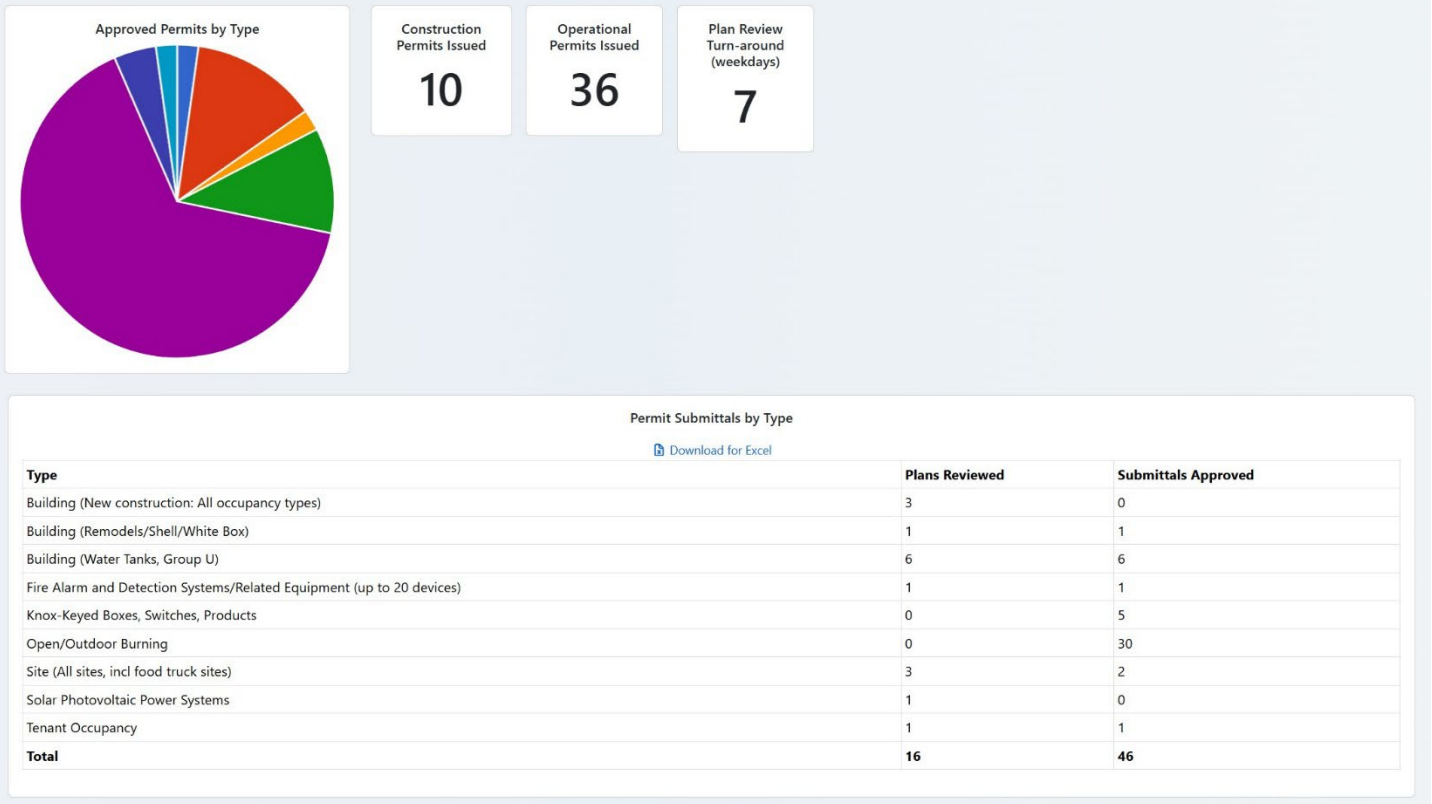


## CODE / PREVENTION ACTIVITIES FOR APRIL:

- Completed 55 inspections in April / 25 violations found, and in process of correction.



- Completed 16 plan reviews; average time for review 7 days; approved 46 permit submittals;



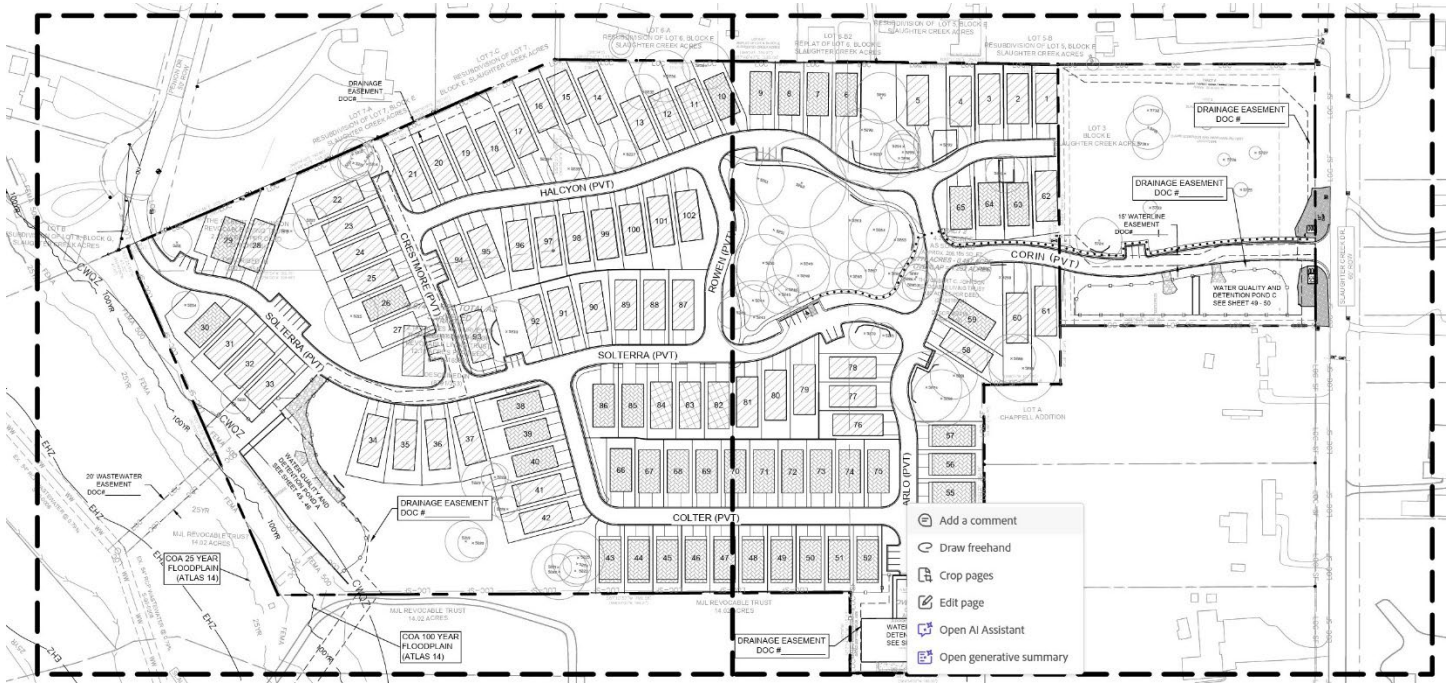
### Burn ban lifted, removed burn ban signs.

- Collected \$1,465.00 in fire code-related fees (permitting, plan review, inspections)

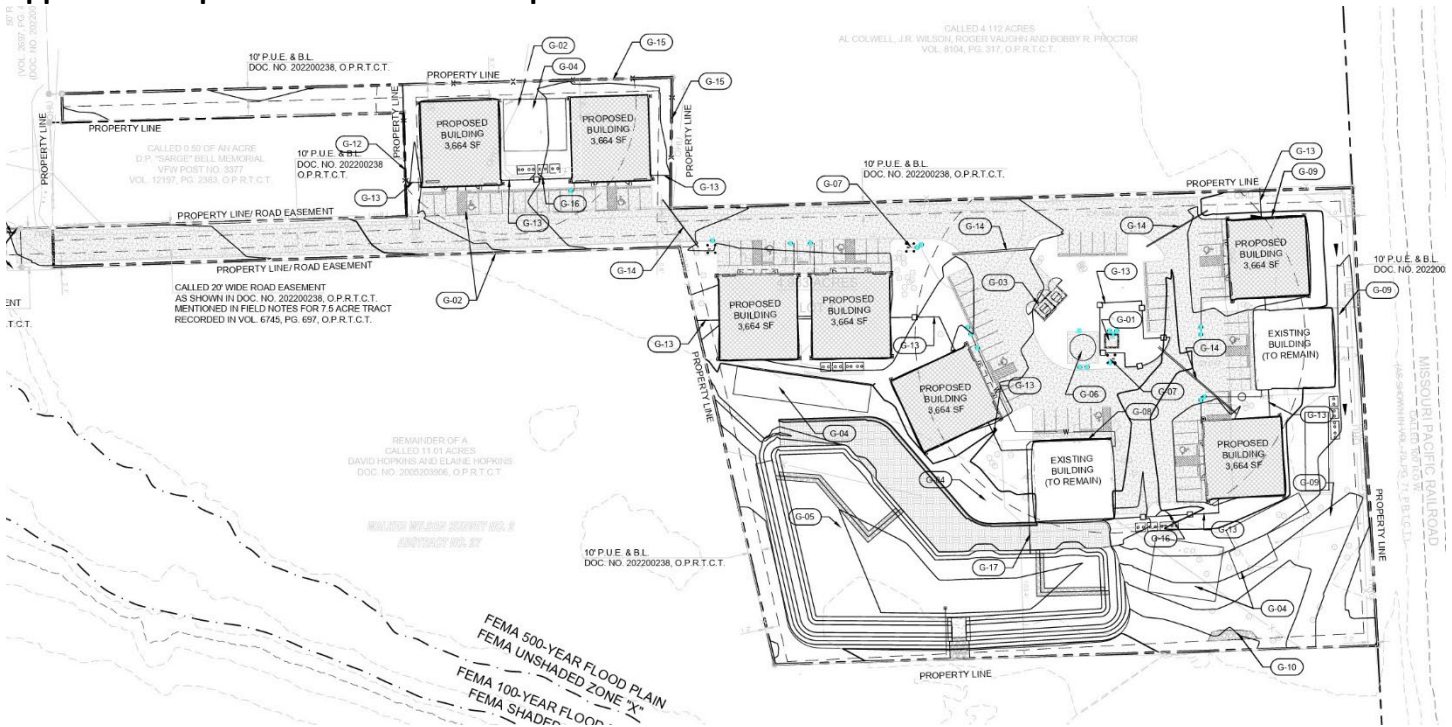
Invoice #	Property or Project Name	Address	Object Type	Object Number	Amount	Date Paid?	Date Paid	Payment Method	CP ID or Check #
39	Ellison at Manchaca apartment complex	2110 LYNNBROOK DR	Building (New construction: All occupancy types) Permit	2026-0014	\$80.00	Yes	4/27/2026	Certified Payments	100355086840
41	Premier Events Warehouse Bldg. #4	11810 MANCHACA RD, Bldg 4	Building (New construction: All occupancy types) Permit	2025-0231	\$330.00	Yes	4/24/2026	Certified Payments	100354943733
40	Premier Events Warehouse Bldg. #3	11810 MANCHACA RD, Bldg 3	Building (New construction: All occupancy types) Permit	2025-0230	\$330.00	Yes	4/24/2026	Certified Payments	100354943353
38	Wirth Warehouses	12306 WIRTH RD	Site (All sites, incl food truck sites) Permit	2026-0057	\$325.00	Yes	4/21/2026	Certified Payments	100354665046
37	AIISD - Bailey MS HVAC Improvements	4020 LOST OASIS HOLW, Bldg Main	Fire Alarm and Detection Systems/Related Equipment (up to 20 devices) Permit	2026-0041	\$150.00	Yes	4/10/2026	Certified Payments	100353938961
33	Carport 1 of 5	11800 MANCHACA RD, Bldg CP1	Building (Water Tanks, Group U) Permit	2026-0019	\$250.00	Yes	4/1/2026	Certified Payments	100353280651

- Presented fire prevention and fire safety staff training to Marbridge employees (April 7, 2026)

### Approved site plan for Penion Condos (104 condo units):



**Approved site plan for new warehouse park at 12927 Lowden Ln:**



**\*\*Add in rest of April ops.**

**6.) Discussion and possible action on Station 502 Land Purchase agreement:** Update given regarding executed contract, effective date May 8, 2026. Earnest money and option fee delivered, received May 8, 2026.

**7.) Discussion and possible action on FY 26-27 Budget:** Officer Mendenall reported that Chief Barron will ask for a FY 2025-2026 budget amendment for the Motorola Smart Connection Bill Smart Connection

Service, and for drone replacement. There is a grant process for drone acquisition that can be pursued. No action taken.

**8.) Set agenda items and date for June meeting**

**9.) Adjournment:** There being no further business, the meeting was adjourned at 7:22p.m., Moved by Commissioner Wright and seconded by Commissioner Canion.

Submitted by: Tom Quirk

Approved by: Reed Boyd

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