

Commissioners:
Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5

BOARD MEETING MINUTES JULY 9, 2026

MONTHLY MEETING AGENDA

1.) Call to order and establish a quorum: Called to order at 6:30pm by Commissioner Boyd.

Quorum was present.

a. COMMISSIONERS PRESENT: Commissioner Boyd, Commissioner Wright, Commissioner Quirk, Commissioner Canion, Commissioner Dodds

b. COMMISSIONERS ABSENT:

c. MFD MANAGEMENT: Chief Chris Barron, Stephanie Grayson

d. VISITORS: Keith Hickmann, KAH Architecture, Austin Leal, DeAngelo Torres, Ben Cook, Eddie Rodriguez

2.) Minutes from June 2026 board meeting: Approved as amended.

3.) Public Comment: Keith Hickmann presented new overall site plan and preliminary schedule for Station 502.

4.) ESD Treasurers Report: All accounts reconciled through June 2026. Commissioner Canion reported that T Bill matured at 4.03%.

5.) Monthly Operations report:

a. Monthly/Yearly Call Volume – Chief Barron proposed putting the squad in service for Level 3-5 calls. This will increase our call volume to a more “normal” call level. Lt. Cook commented that staff would like to do more calls.

b. Apparatus/Equipment/Station – new PPE coats arrived and fit perfectly.

c. Projects

June 2026 Monthly Report

Activity:	Month	YTD
Fire	6	41
EMS	33	270
Hazardous Cond	15	84

Service	13	84
Good Intent	20	91
False Call		10
Other		0
Total	87	580

Auto Aid Given to AFD 35
Auto Aid Received from AFD 18

Apparatus/Equipment/Projects

- New PPE Coats arrived July 1st ALL are finally right and have been put into service
- Our SCBA compressor system went out of service again, and we are waiting for some parts to arrive
- Additional gym equipment ordered

Administration

- Waiting on \$41,577.74 payment from TDEM – Stephanie Grayson reported that these funds were deposited on July 8th, 2026
- Annual health, dental, vision enrollment period ending for July renewal

Community Developments/Events

- Hosted Auxiliary meeting, one school event, scheduled July 4th events

Personnel

- Completed DCPE in person training
- Conducted Officer Meeting
- TCFP now requires mandatory safety and traffic incident management classes to be conducted every 5 years. Most of the personnel will have to re-take the classes

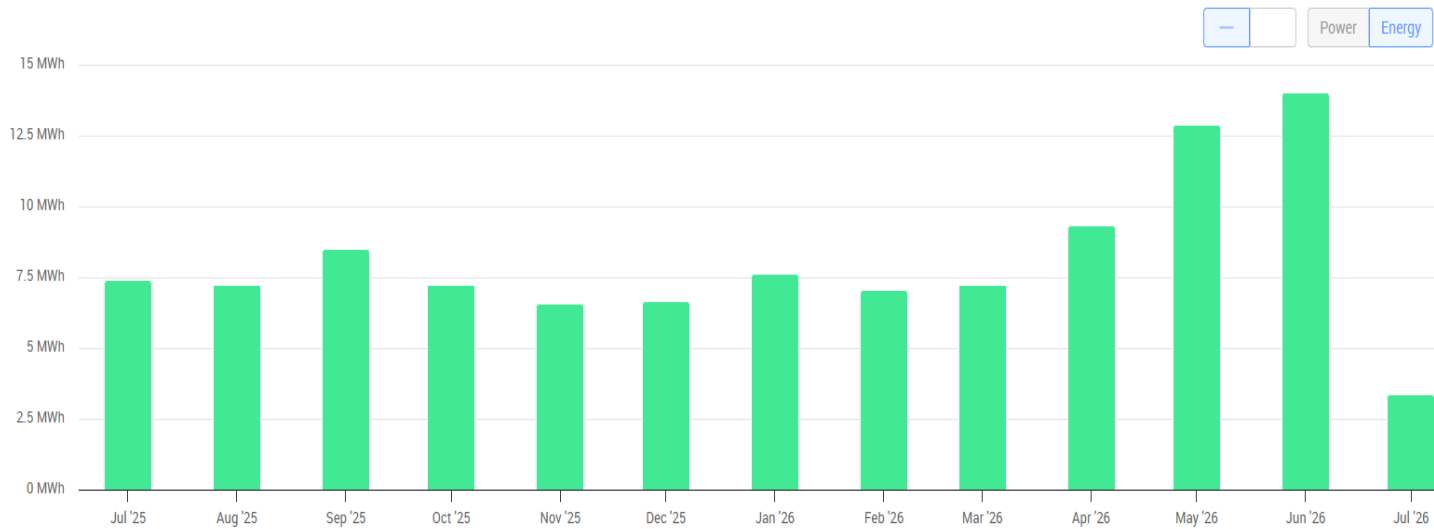
Station/Land

- Station 501
 - HVAC Kitchen system may need a more appropriate filter system due to it being in the kitchen area and subject to grease, etc.
 - All shifts will undergo “FD Readiness Inspection” in July

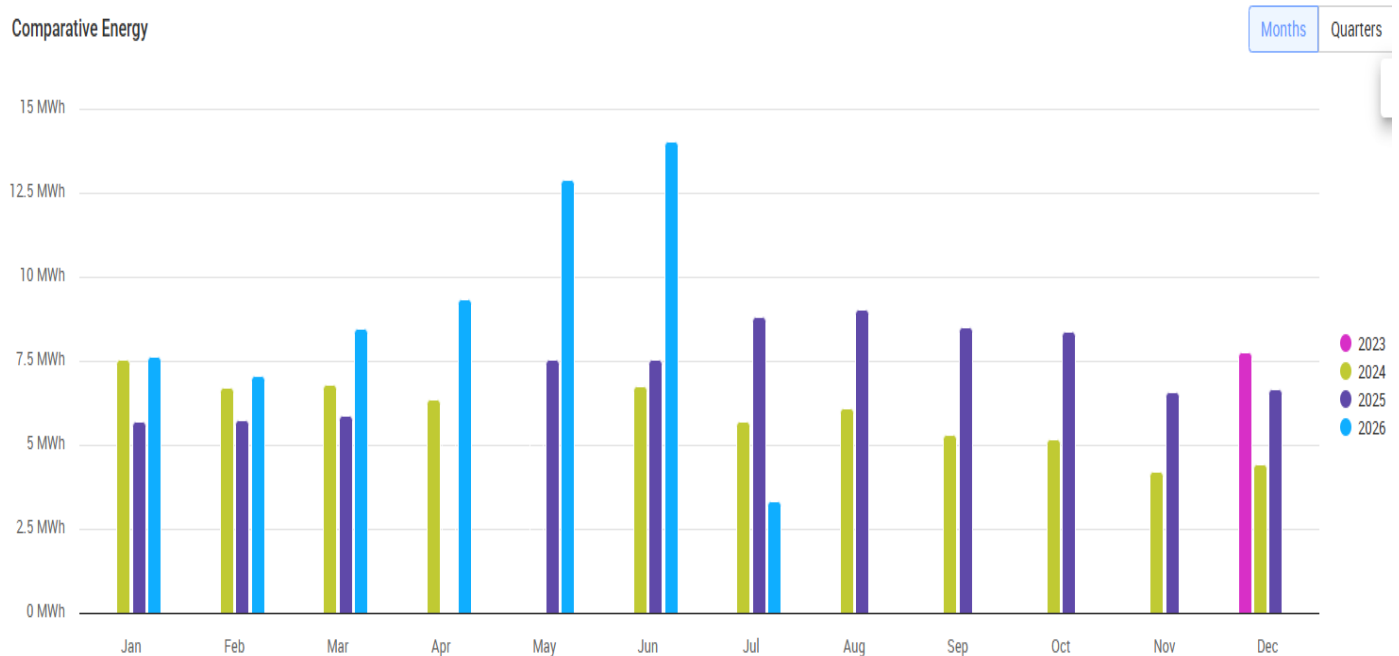
Solar System Update

- System is finally fully operational and producing as it should be

Energy



Comparative Energy



- Station 502 –
 - Several conversations/meetings with land developer, civil engineer, legal and architect on new station.
 - Civil received information on COA requiring a 12 additional water/waste water easement on the north side of the property. The Civil and architect have already modified the drawings/layouts to accommodate the request
 - Civil is working with developers civil to get appropriate plans, plats, etc
 - Civil received proposals for flood plain and phase 1 study
 - Developer is still waiting on final plat approval from COA

- We will proceed with request to remove from COA ETJ once plat is approved (mid-July)
- Civil Engineer is updating schedule for development, permitting, etc.

Community Risk Reduction:
BURN BAN REMAINS LIFTED

There was 1 Public Event in June:

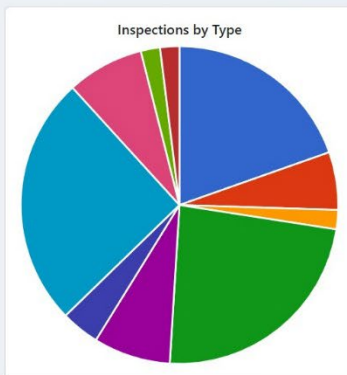
Little Blue Montessori School (June 17, 2026)





CODE / PREVENTION ACTIVITIES FOR JUNE:

- **Completed 51 inspections in June / 19 violations found, and in process of correction.**



Total Inspections

51

48 initial
3 reinspections

Inspection Fees

\$0

Inspection Hours by Inspector

Nathan Mendenhall	60.4
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Violations Found

19

Violations Corrected

4

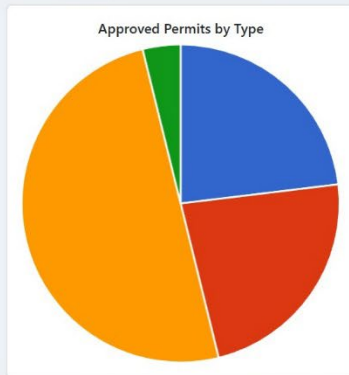
- 🔧 Top 5 Violations
1. Public Nuisance / fire life safety hazard **Used 9 times.**
 2. New rooms to the right and left of the stage are not protected by sprinkler system; this is not an exempt location. **Used 3 times.**
 3. Fire extinguishers not compliant with Section 906. **Used 2 times.**
 4. This is a test violation. **Used 1 times.**
 5. Building needs address identification (i.e. Building 2) **Used 1 times.**

Inspections by Type

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Type	Count
Annual Fire	10
Courtesy	3
Fire Final	1
Knox Final	12
Maintenance	4
Mobile Food Prep Vehicle Site	2
Open/Outdoor Burning Site	13
Rough In	4
Site Final	1
Underground Visual	1

- Completed 1 plan review; average time for review 5 days; approved 26 permit submittals;



Plan Reviews 1 <i>0 initial 1 resubmittals</i>	Plan Review Turn-around (weekdays) 5	Construction Permits Issued 1	Operational Permits Issued 25
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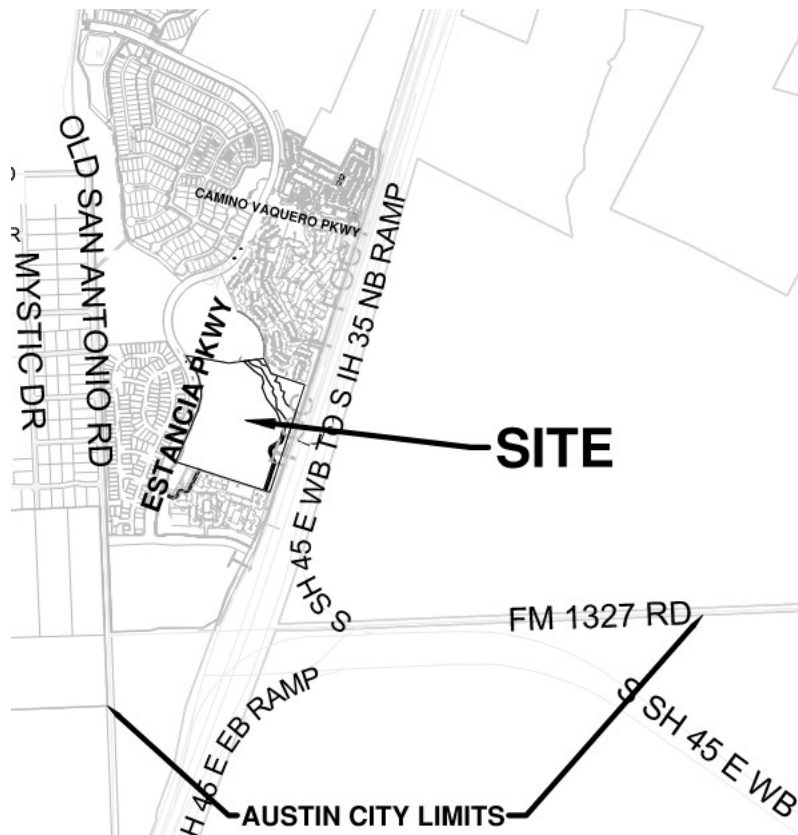
Permit Submittals by Type

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Type	Plans Reviewed	Plans Approved
Underground Fire Lines and Hydrants	1	1
Total	1	1

Another Apartment Complex in permitting: Calmont at Estancia; 6 buildings, 4 & 3 story midrise; 327 apartment units





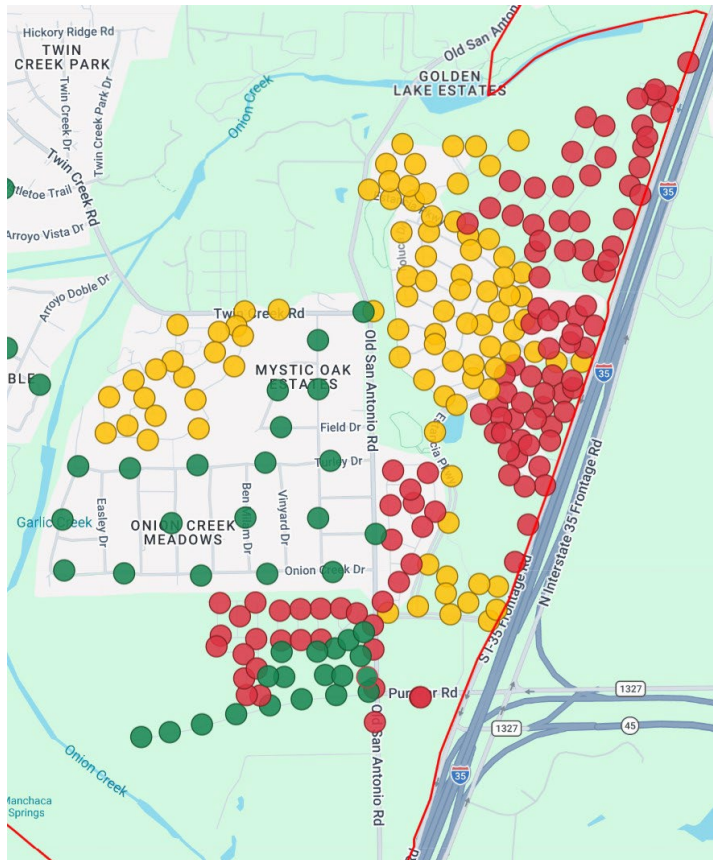
- Collected \$2,230.00 in fire code-related fees (permitting, plan review, inspections)

Invoice #	Property or Project Name	Address	Object Type	Object Number	Amount	Paid?	Date Paid	Payment Method	CP ID or Check #
62	Behavioral Innovations finish out	12000 MANCHACA RD, Bldg 1	Building (Remodels/Shell/White Box) Permit	2026-0137	\$550.00	Yes	6/23/2026	Certified Payments	100359000306
61	BIG VALLEY	2115 BIG VALLEY DR, Bldg 5	Emergency Responder Communication Coverage System Permit	2026-0126	\$300.00	Yes	6/22/2026	Certified Payments	100358927009
60	BIG VALLEY	2115 BIG VALLEY DR, Bldg 4	Emergency Responder Communication Coverage System Permit	2026-0125	\$300.00	Yes	6/22/2026	Certified Payments	100358926973
59	BIG VALLEY	2115 BIG VALLEY DR, Bldg 3	Emergency Responder Communication Coverage System Permit	2026-0124	\$300.00	Yes	6/22/2026	Certified Payments	100358926901
58	BIG VALLEY	2115 BIG VALLEY DR, Bldg 2	Emergency Responder Communication Coverage System Permit	2026-0123	\$300.00	Yes	6/22/2026	Certified Payments	100358926849
57	BIG VALLEY	2115 BIG VALLEY DR, Bldg 1	Emergency Responder Communication Coverage System Permit	2026-0122	\$300.00	Yes	6/22/2026	Certified Payments	100358926789
56	Wirth Warehouses	12306 WIRTH RD	Site (All sites, incl food truck sites) Permit	2026-0057	\$80.00	Yes	6/14/2026	Certified Payments	100358449971
55	Tenant occupancy permit / annual fire and life safety	10421 OLD MANCHACA RD, Bldg 6, Ste 620	Tenant Occupancy Permit	2026-0104	\$100.00	Yes	6/1/2026	Certified Payments	100357522562

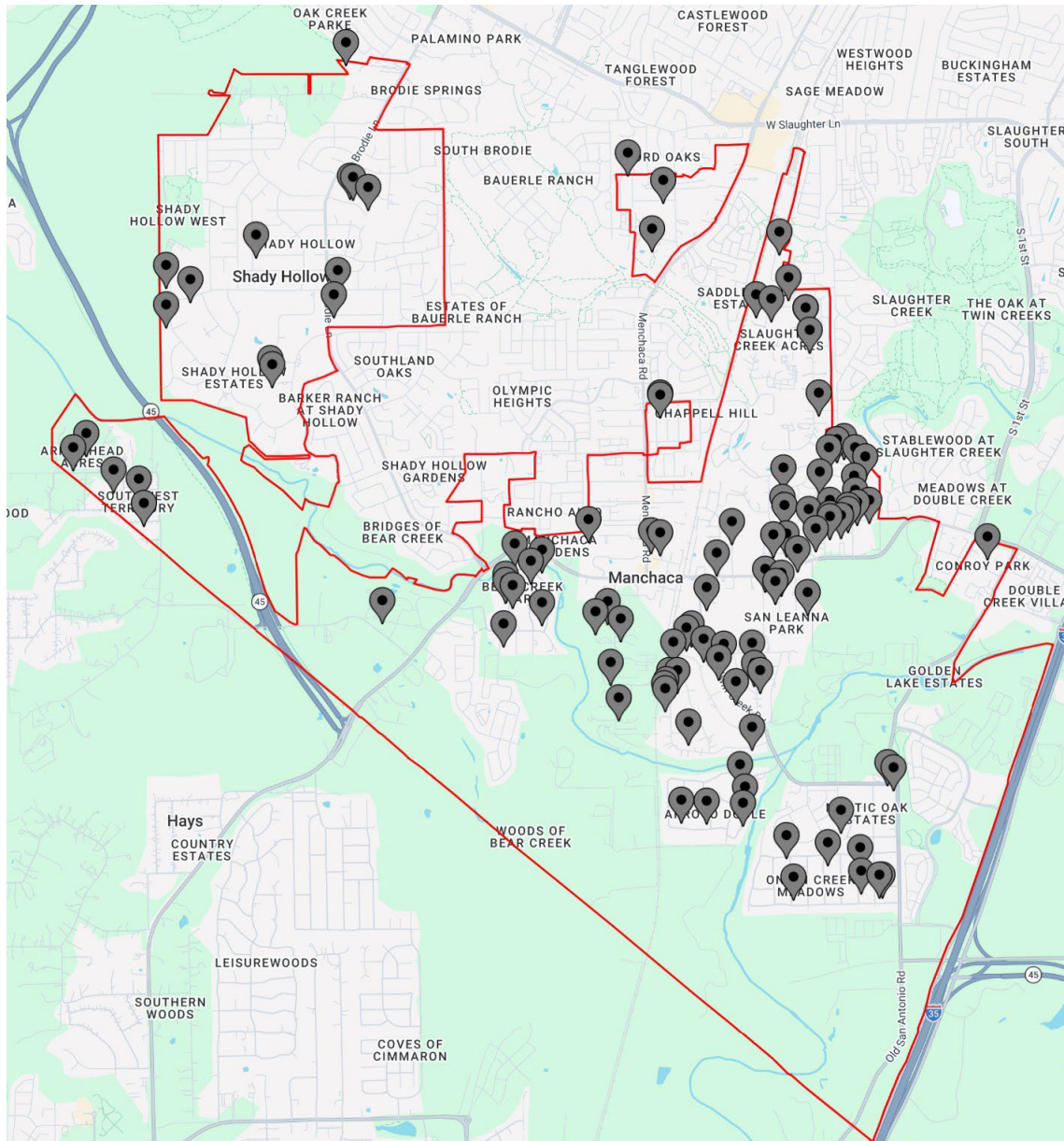
- Hydrant inspections underway. New flow tests:



Assigned hydrants for July in yellow / completed in green. Red hydrants will be assigned for August.



**Completed 13 outdoor burning site inspections and issued 13 new annual burn permits /
Currently have 112 outdoor burning permits issued.**



- **Attended development meeting for ERCCS at Big Valley Apts;**
- **Attended development meeting for Southside Golf tenant project;**
- **Attended Child Car Seat renewal course; recertified as car seat technician;**
- **Attending occupancy phasing meeting for Big Valley Apts;**
- **Attended occupancy phasing meeting for Ellison at Manchaca Apts;**
- **Attended pre-development meeting for Moontower Apts;**
- **Coordinated for July 4th parades for Shady Hollow and San Leanna.**

6.) Discussion and Possible Action on FY 26-27 Pay Scales: Executive Session from 7:35pm-8:04pm under 551.074; Commissioner Dodds motioned to adopt 7/9/2026 wage

adjustment for FY 26-27, Commissioner Wright seconded, motion passed. New scale effective 10/01/2026.

7.) Discussion and Possible Action on FY 26-27 Department Positions: Item tabled.

8.) Discussion and Possible Action on FY 2026-2027 Budget: Approved last meeting, remove from agenda.

9.) Set Agenda Items and Date for August Meeting: Meeting August 13th, keep 1-5, remove items 6, 7, 8, and replace with discussion and possible action on FY 26-27 tax rates, budget amendment previously approved, and Station 502 land purchase agreement.

10.) Adjourn: There being no further business, the meeting was adjourned at 8:16p.m., moved by Commissioner Wright and seconded by Commissioner Quirk. Motion passed.

Submitted by: Tom Quirk

Approved by: Reed Boyd
