

Commissioners:
Reed Boyd, President
Tom Dodds, Vice President
Dennis Wright, Treasurer
Judy Canion, Assistant Treasurer
Tom Quirk, Secretary

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5 BOARD MEETING MINUTES AUGUST 13, 2026

MONTHLY MEEETING AGENDA

- 1.) **Call to order and establish a quorum:** Called to order at 6:30pm by Commissioner Boyd. Quorum was present.
 - a. **COMMISSIONERS PRESENT:** Commissioner Boyd, Commissioner Wright (arrival 6:52pm), Commissioner Quirk, Commissioner Canion, Commissioner Dodds
 - b. **COMMISSIONERS ABSENT:**
 - c. **MFD MANAGEMENT:** Chief Chris Barron, Stephanie Grayson, Executive Assistant, Officer Nathan Mendenhall
 - d. **VISITORS:** None
- 2.) **Minutes from July 2026 board meeting:** Approved as presented.
- 3.) **Public Comment:** None
- 4.) **ESD Treasurers Report:** All accounts reconciled through July 2026.
- 5.) **Monthly Operations report:**
 - a. Monthly/Yearly Call Volume
 - b. Apparatus/Equipment/Station
 - c. Projects

July 2026 Monthly Report

Activity:	Month	YTD
Fire	6	47
EMS	67	337
Hazardous Cond	7	91
Service	6	90
Good Intent	15	106
False Call		10
Other		0
Total	101	681

Auto Aid Given to AFD 25
Auto Aid Received from AFD 35

Apparatus/Equipment/Projects

- Additional gym equipment has been put together and in place
- Purchased new drone and awaiting parts to put it fully in service

Administration

- Received January payment from deployment from State of Texas
- Annual health, dental, vision enrollment period ending for July renewal

Community Developments/Events

- Hosted Auxiliary meeting, attended 2 parades, held one birthday party, and attended Akins HS Band Demo camp

Personnel

- Completed DCPE in person training – water rescue in Shady Hollow pool
- Conducted three interviews and physical agility testing – offered position to a former Austin firefighter
- DCPE presented B shift with Phenix award for saving life of a 13 year old who went into cardiac arrest
- Squad staffing and priority 4 and 5
- Sent E511 with three personnel on deployment to Del Rio and College Station for water rescues
- Personnel working on completing summer continuing education requirements
- Updating personnel records for wildland deployments, ongoing CEs and TCFP required trainings

Station/Land

- Station 501
 - All shifts will undergo "FD Readiness Inspection"
 - All LVP flooring and all windows cleaned
 - Replaced 3 refrigerators with new ones (original ones were 13 years old)
- Station 502
 - Meetings with architect, Civil, legal and developer on process and Plat standings
 - Developer waiting on approval from COA on plat
 - Site survey and phase I studies are ongoing
 - Next steps/plans have been developed for when developer gets plat approval

Community Risk Reduction:

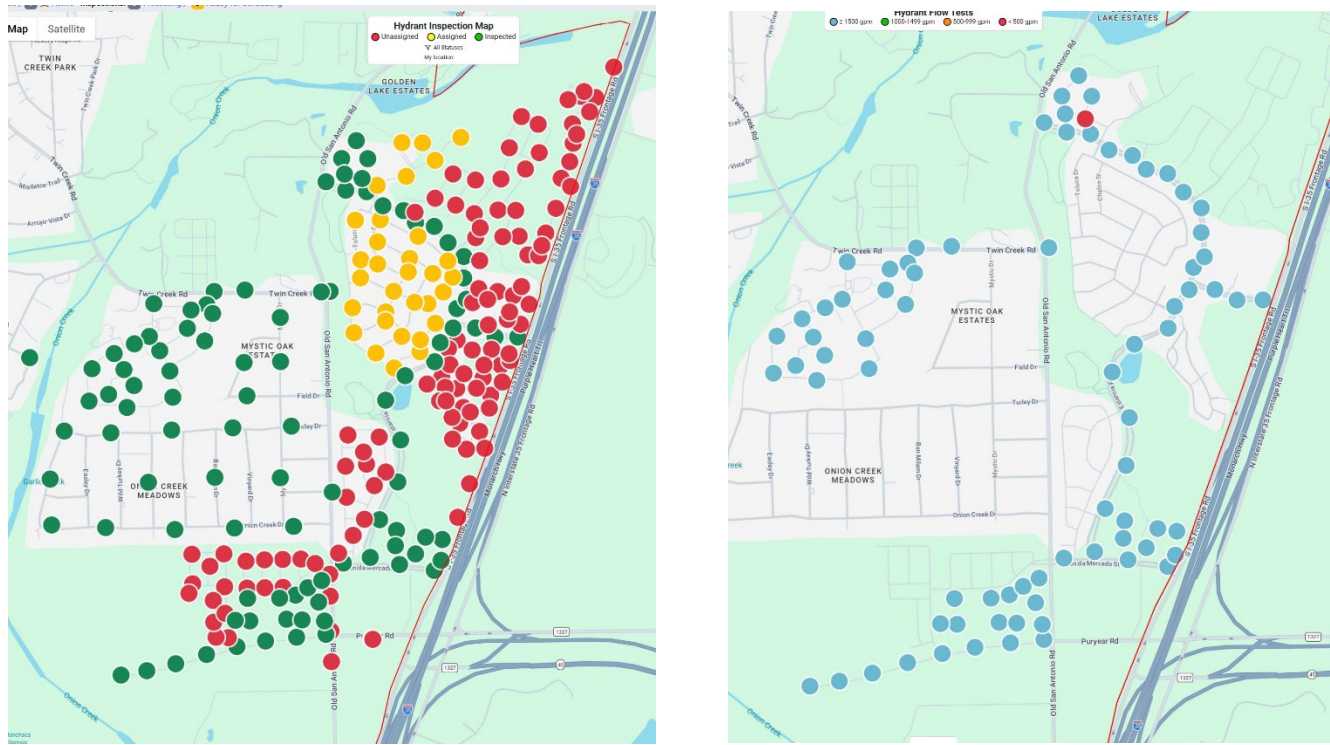
- **BURN BAN REMAINS LIFTED**

There was 3 Public Events in July:

- **Shady Hollow July 4th parade**

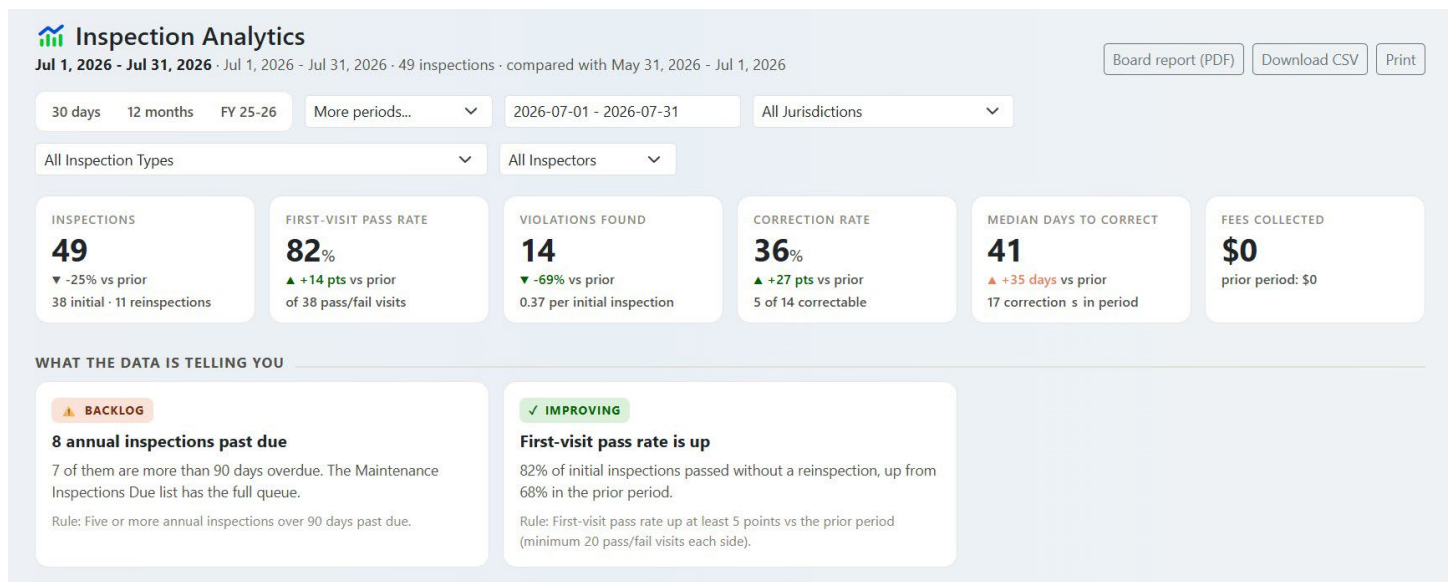
- San Leanna July 4th parade
- Birthday party at the fire station on July 25th

HYDRANT INSPECTIONS / FLOW TESTING FOR JULY:

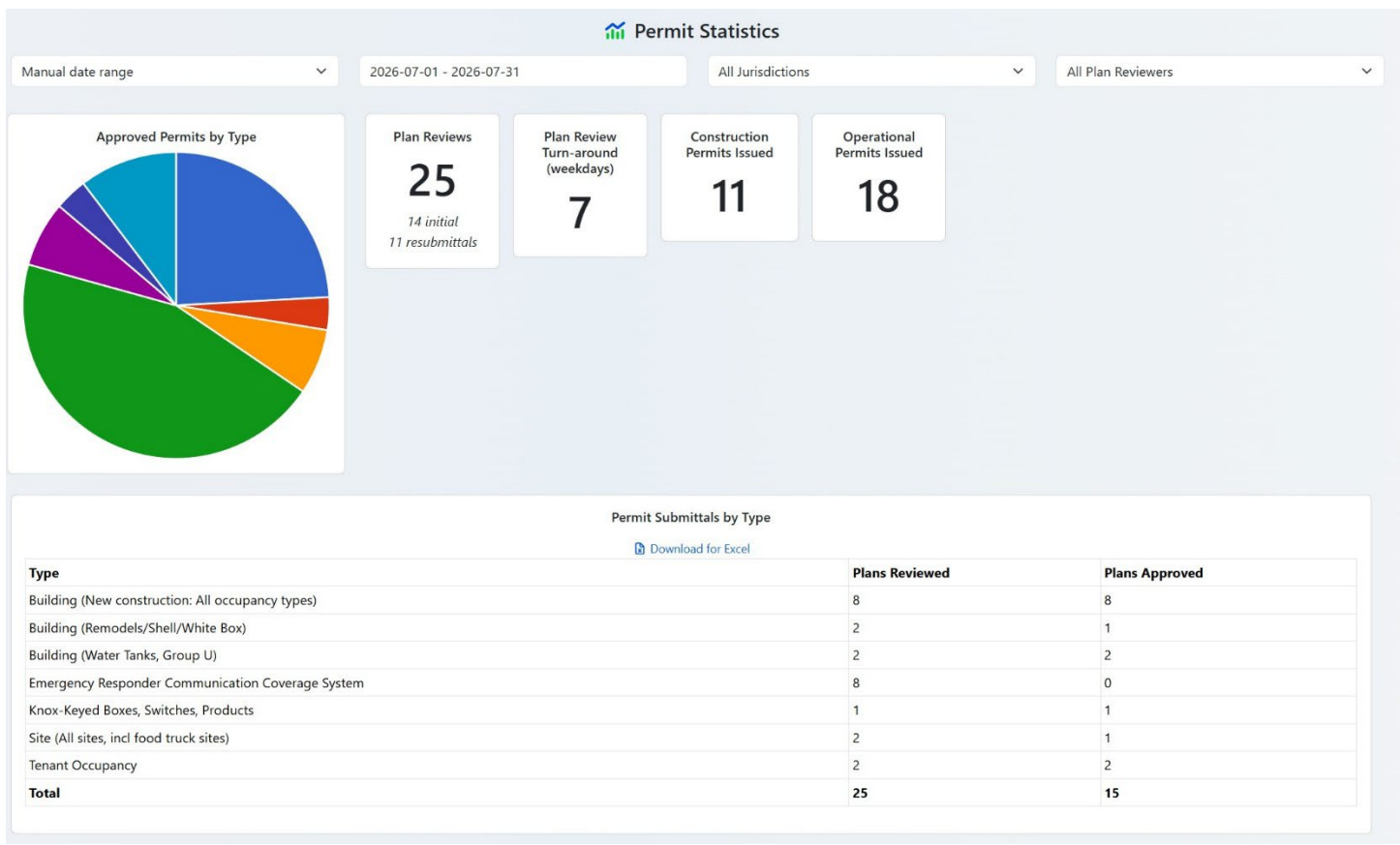


CODE / PREVENTION ACTIVITIES FOR JULY:

Completed 49 inspections in July / 14 violations found, and in process of correction:



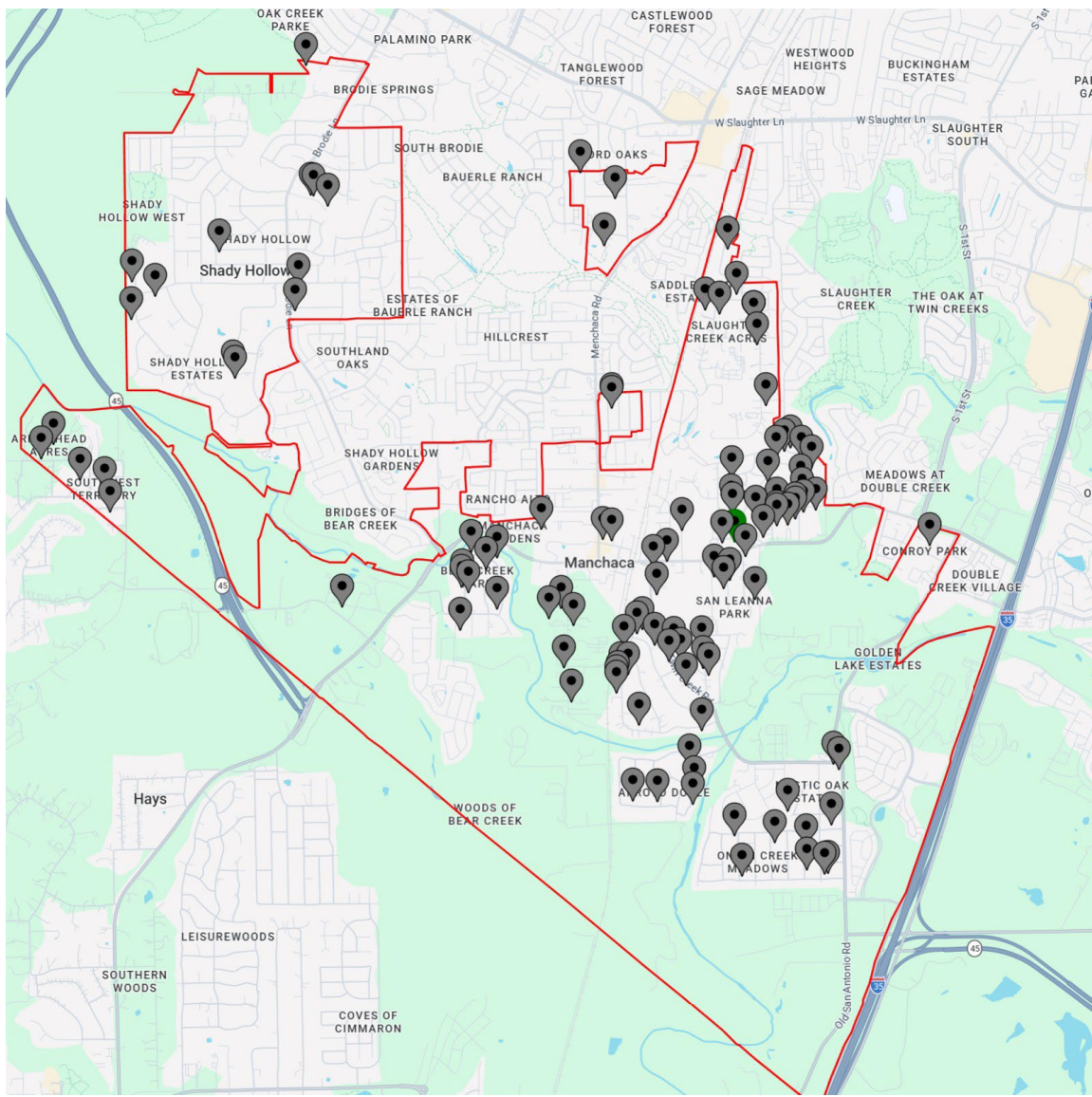
Completed 25 plan reviews; average time for review 7 days; approved 29 permit submittals:



Collected \$2,355.01 in fire code-related fees (permitting, plan review, inspections)

Invoice #	Property or Project Name	Address	Object Type	Object Number	Amount	Paid?	Date Paid	Payment Method	CP ID or Check #
70	PCSI Carport 2	718 W FM 1626 RD, Bldg CP2	Building (Water Tanks, Group U) Permit	2026-0149	\$500.00	Yes	7/24/2026	Certified Payments	100361070934
69	PCSI Carport 1	718 W FM 1626 RD, Bldg CP1	Building (Water Tanks, Group U) Permit	2026-0148	\$500.00	Yes	7/24/2026	Certified Payments	100361070630
68	Wirth Warehouses	12306 WIRTH RD	Site (All sites, incl food truck sites) Permit	2026-0057	\$155.00	Yes	7/16/2026	Certified Payments	100360559623
67	The Fenley Apartments	11800 MANCHACA RD, Bldg 3	Emergency Responder Communication Coverage System Permit	2026-0146	\$366.67	Yes	7/9/2026	Certified Payments	100360036444
66	The Fenley Apartments	11800 MANCHACA RD, Bldg 2	Emergency Responder Communication Coverage System Permit	2026-0145	\$366.67	Yes	7/8/2026	Certified Payments	100360024182
65	The Fenley Apartments	11800 MANCHACA RD, Bldg 1	Emergency Responder Communication Coverage System Permit	2026-0144	\$366.67	Yes	7/8/2026	Certified Payments	100360023706
64	Storage warehouse for decor/staging	10421 OLD MANCHACA RD, Bldg 6, Ste 600	Tenant Occupancy Permit	2026-0143	\$100.00	Yes	7/8/2026	Certified Payments	100359996753

Completed 2 outdoor burning site inspections and issued 2 new annual burn permits / Currently have 114 outdoor burning permits issued.



- **Finalized partnership agreement with Dell Children’s Medical Center, Kids in Cars program for child car seat installs; they provide car seats for families on government subsidies and supply car seat install forms.**
- **Installed two (2) car seats in July. Current certified car seat technicians are Nathan Mendenhall and Vince Reed.**
- **Received a donation of 100 smoke alarms from McCoys for our smoke alarm install program.**
- **Started prepping to assist McCoys for a promotional video for September’s National Preparedness Month.**

6).Discussion and Possible Action on TCESD5 Administrative Personnel Pay: Executive Session under Section 551.074 from 6:56pm to 7:29pm, Commissioner Dodds move to create a line item in the budget for administrative pay raises, Commissioner Canion seconded, motion carried unanimously.

7). Discussion and Possible Action on Station 502 Land Purchase Agreement: Tabled, no discussion or action taken.

8.) Discussion and Possible Action on Budget Amendment Change Previously Approved: Chief Barron requested the reallocation of money in the drone budget for MDCs; SBCAs totaling \$437,092, money will need to be reallocated in the budget to purchase these; Commissioner Boyd asked if these should be bought now for both stations, or can we delay purchasing the ones for Station 502?

Commissioner Dodds moved that money from the drone line item be reallocated for MDCs, that purchasing SBCAs for Station 502 should be delayed, and that for future budget considerations we create a technology line item to cover these kinds of expenses (currently in miscellaneous equipment). Commissioner Canion seconded, the motion carried unanimously.

9). Discussion and Possible Action on Budget Amendment for Engagement of New Accounting Firm: Commissioner Canion requested that Stephanie Grayson get comparative bids. Commissioner Canion, Chief Barron, and Stephanie Grayson will review bids and hire new firm. No action taken.

10). Discussion and Possible Action on FY 26-27 Tax Rates: The Board of Commissioners voted to keep tax rate the same as it was in FY 25-26. Commissioner Dodds moved to keep the tax rate at .10/\$100 for FY 26-27, Commissioner Wright seconded, and the motion carried unanimously.

11.) Set Agenda Items and Date for August Meeting: Keep items 1-5, leave item 7, add item for adopting the FY 26-27 tax rate, meeting date September 10th, 2026, at 6:30pm

12.) Adjourn: There being no further business, the meeting was adjourned at 7:59pm, moved by Commissioner Wright and seconded by Commissioner Quirk. Motion carried unanimously.

Submitted by: Tom Quirk

Approved by: Reed Boyd
